

# Visual Guide: Overview of the Account and Activity Tools

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Visual Guides provide illustrated, detailed instructions on how to use Norton Digital Toolkit products. This page presents annotated diagrams about the account and activity tools that can be accessed by clicking on the gear menu in the upper corner.

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## Account Tools

The screenshot shows the ZAPS interface. At the top, there is a dark navigation bar with a back arrow, the text "Digital Resources", the "ZAPS" logo, the user email "zapsstudent@mailinator.com", and a gear icon. Below the navigation bar, the ZAPS logo and name "The Norton Psychology Labs" are on the left, and the text "Average submitted grade for assigned activities: 95%" is on the right. Below this is a table with columns for "ACTIVITY TITLE", "GRADES ACCEPTED UNTIL", "TIME SPENT (MM:SS)", and "GRADE".

To access the account tools while on the Digital Resources page or the Activity List, click on the gear icon in the upper right corner of the screen.

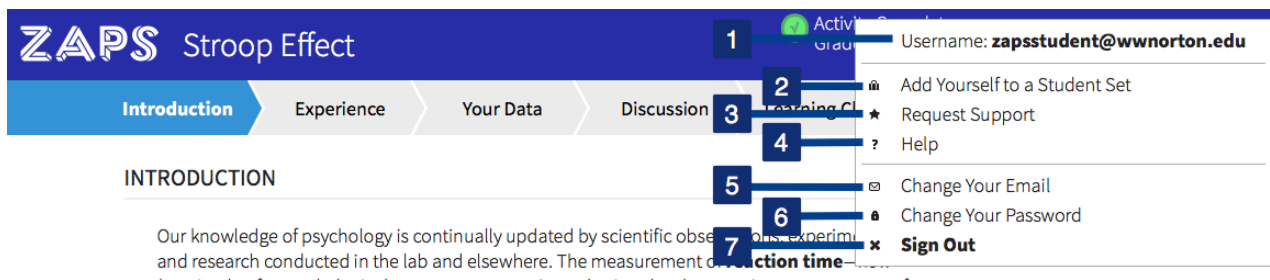
The screenshot shows the ZAPS interface with the gear menu open. The menu items are: 1. Username: zapsstudent@wwnorton.edu; 2. Add Yourself to a Student Set; 3. Request Support; 4. Help; 5. Change Your Email; 6. Change Your Password; 7. Sign Out. The background shows the same navigation bar and table as the previous screenshot.

1. The email address associated with your account.
2. Click on Add Yourself to a Student Set to add yourself to a Student Set created by your instructor.
3. Click on Request Support to go to the Service Desk support webpage.
4. Click on Help to view the getting started and help resources for ZAPS.
5. Click on Change Your Email to change the email address associated with your account.
6. Click on Change Your Password to change the password on your account.
7. Click on Sign Out to exit ZAPS. You will also be automatically logged out after 2 hours of inactivity.

## Activity Tools

The screenshot shows the ZAPS activity progress bar for "Stroop Effect". The bar is blue and contains the ZAPS logo, the activity name "Stroop Effect", the status "Activity Complete" with a green checkmark, the grade "Grade: 100%", and the user email "zapsstudent@mailinator.com" with a gear icon. Below the bar is a navigation menu with five items: "Introduction" (highlighted in blue), "Experience", "Your Data", "Discussion", and "Learning Check".

To access the activity tools while within an activity, click on the gear icon in the upper right corner of the screen.



1. The email address associated with your account.
2. Click on Add Yourself to a Student Set to add yourself to a Student Set created by your instructor.
3. Click on Request Support to go to the Service Desk support webpage.
4. Click on Help to view the help documentation for this specific activity.
5. Click on Change Your Email to change the email address associated with your account.
6. Click on Change Your Password to change your password for your account.
7. Click on Sign Out to exit ZAPS. You will also be automatically signed out after 2 hours of inactivity.