

Blackboard LMS Integration with Norton Learning Tools

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Before you use Norton Learning Tools (NLT) to add links to your Blackboard course, two things need to be done:

1. Your campus Blackboard administrator has installed the NLT 1.3 app.
2. You have a Norton user account already.

If you think either of these isn't already done, then reach out to your [Norton rep](#) for help.

If you've confirmed you're ready to go, you can get started by launching Norton Learning Tools from your Blackboard content area, or review the steps below for more details.

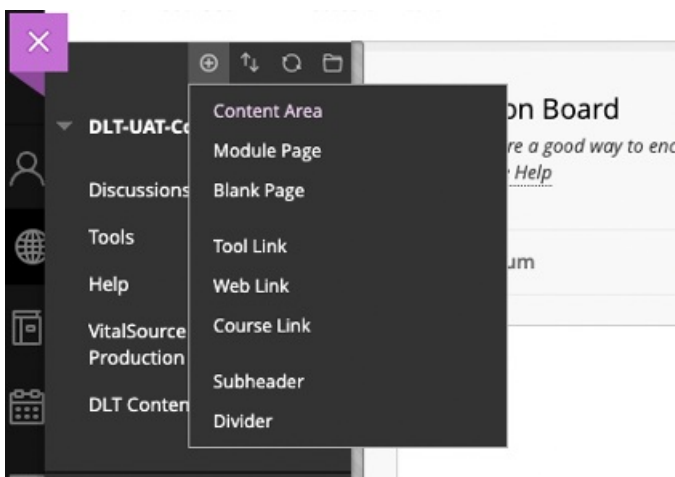
To add Norton links to your Blackboard course, there are three main steps:

1. Log into Norton Learning Tools with your Norton account.
2. Create a Norton course, which is matched to your Blackboard course.
3. Select and send graded or ungraded links into your Blackboard course.

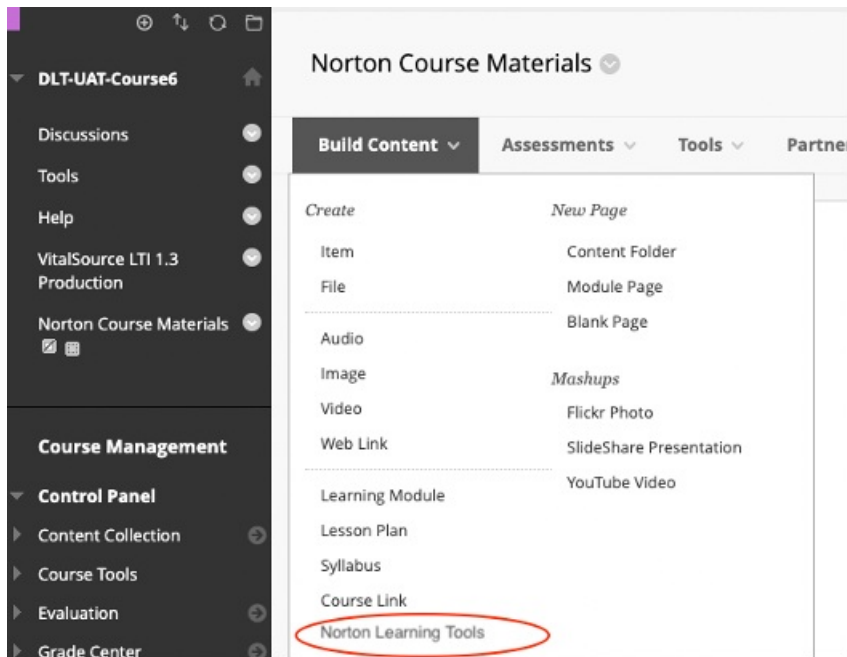
This [tour](#) will give you an overview of the process, and the full steps are listed below.

Log into Norton Learning Tools with your Norton account

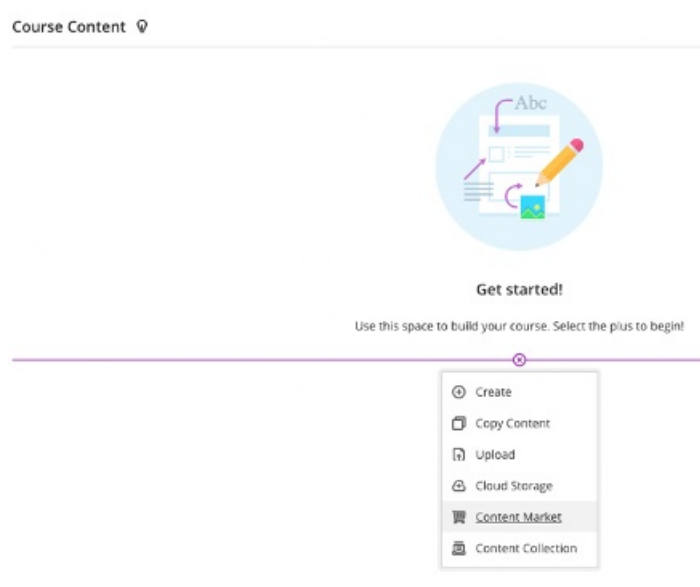
1. The W. W. Norton Learning Tools deep linking tool is accessed from any Content area in Blackboard. If you don't have any Content areas yet, first add one.



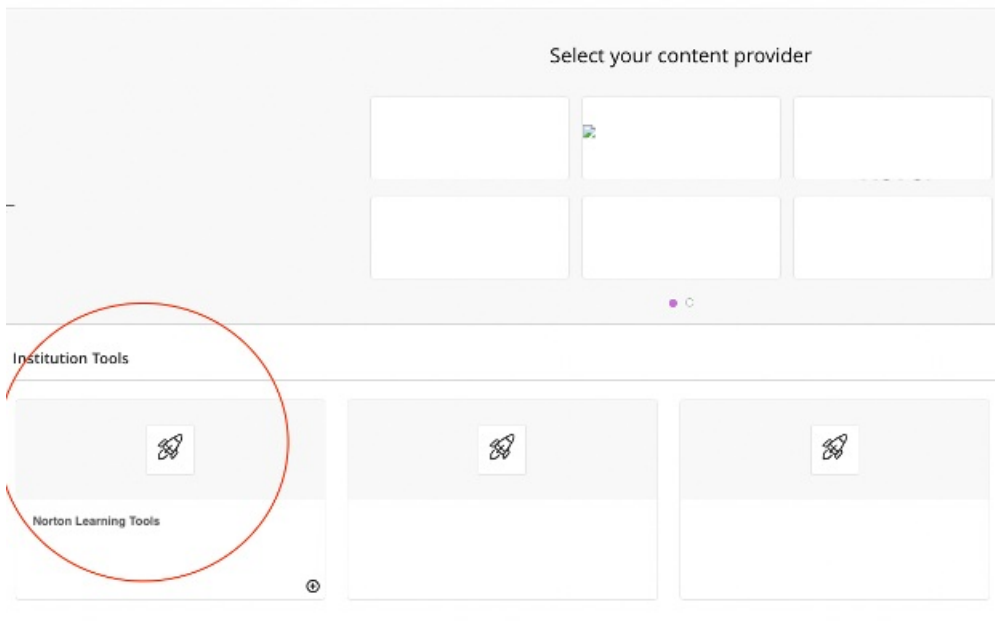
- a. In Original View, from any content area click Build Content, and select Norton Learning Tools.



b. In Ultra View, from any content area click the plus (+) icon, and choose the Content Market. From the Institution Tools section, select Norton Learning Tools.



Content Market



2. In a new tab, W. W. Norton Learning Tools will open, and ask you to log in.

- Log in using the email and password tied to your **Norton** account.
- You need to have a Norton account already. If you don't, then reach out to your Norton rep for help.

Create a Norton course, which is matched to your Blackboard course

3. Next you'll create a Norton course.

- Each Blackboard course is matched to a Norton course. You'll need to set this up just once per Blackboard course.
- This is a 4-step process.

4. **Create a Course, Step 1.** This step confirms that you're connected with your Blackboard course.

Create a Course with W. W. Norton

Step 1 of 4



LMS Connection

✔ Successfully connected to your Learning Management System (LMS).

Continue >

5. Create a Course, Step 2. Enter some required course details.

- The **School Type**, **Country**, **School State/Province**, and **School Name** fields all work to tie your course to the right school record.
- The **Course Name** can be up to 35 characters long.
- The **Start Date** is the first day of student access to the course.
- The **End Date** is when you expect all course grades to be final.

Create a Course with W. W. Norton

Step 2 of 4



Enter Course Details

School Type

- College
 High School

Country

- United States
 Canada

School State/Province**School Name****Course name****Course Timezone****Start Date****End Date** ⓘ[< Previous](#)[Continue >](#)

6. Create a Course, Step 3. Select your course material.

You can search for course material in two ways:

Create a Course with W. W. Norton

Step 3 of 4 < >

Select Course Material

Select Book

Search by Book Title

Enter Product Code [?](#)

Discipline

Select discipline

Book title

Select book title

[?](#) Don't see your book?

< Previous Continue >

a. **Search by Book Title.** Use this search to browse from available titles to find the textbook you're assigning. This will be the most commonly used option.

1. Use the type-ahead *discipline* and *book title* fields to find your Norton text
2. Use the cover and edition details to choose the correct version

Select Course Material

Select Book

Search by Book Title

Enter Product Code [?](#)







Discipline

History

Book title

Give Me Liberty!

Select Edition

 Sixth AP® Edition An American History	 SEAGULL SIXTH EDITION An American History, Volume Two
 SEAGULL SIXTH EDITION An American History, Volume One	 BRIEF SIXTH EDITION An American History, Volume Two
 BRIEF SIXTH EDITION An American History, Volume One	 SIXTH EDITION An American History, Volume Two

b. **Enter Product Code.** Use this option if your Norton representative or specialist provided you with a custom title code. Type the title code into the text entry field.

Create a Course with W. W. Norton

Step 3 of 4

Select Course Material

Select Book

Search by Book Title

Enter Product Code ⓘ

Title Code

enjmusic13

< Previous

Continue >

7. Confirm that you've selected the right book for your course.

Create a Course with W. W. Norton

Step 3 of 4

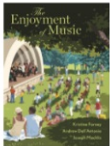
Select Course Material

Select Book

Search by Book Title

Confirm Book

Is this the book you are using for your course?

 Title code: enjmusic13
The Enjoyment of Music
Thirteenth Edition
Forney, Dell'Antonio, authors.

No, this is not my book

Yes, this is my book

8. If you need to opt in to any First Day or Inclusive Access program, you'll be prompted to do so.

Discipline

Music

Book

First Day Access

Your school offers First Day Access ⓘ. Is your course participating in this program?

No, not participating

Yes, this course is participating

9. **Create a Course, Step 4.** Confirm all your course information and create the course.

- Or, to correct anything, use the “Previous” button to go back and edit it.

Norton Learning Tools uaLInstructor1@mailinator.com

Create a Course with W. W. Norton

Step 4 of 4 <

Confirm Course Information

LMS Connection	
✔ Connected to Blackboard	

Course Details	Edit
Course Name: Introduction to Psychology	
School: W. W. Norton School, New York City	
Timezone: Eastern Time (GMT-05:00)	
Start Date: May 25, 2023 at 12:00 AM	
End Date: Jul 31, 2023 at 11:59 PM	

Course Material	Edit
First Day Access Activated	
Psychological Science Seventh Edition Elizabeth A. Phelps, Elliot T. Berkman, Michael S. Gazzaniga Title code: psychsci7	

< Previous Create Course

10. Click Create Course, and you will be taken to the content selector.

Select and send links into your Blackboard course

11. You'll see the **Select Course Content** tool when:

- You've finished creating your Norton course.
- Or you create your course, then relaunch Norton Learning Tools again.

Select Course Content for Your LMS

Select and send resources and assignments to your LMS for single sign on and grade syncing. You can return to this tool at any time to select additional content.

Not ready to select content? [Browse Norton content](#) ↗

We recommend setting due dates and point values for graded assignments here before sending them to your LMS. [More info](#)

> Ebook: The Enjoyment of Music, Fourteenth Edition

> Tutorials

> InQuizitive

> Playlists

12. Each linkable resource for your book is listed here.

- They're grouped into sections according to type.
- As you browse these, you can expand or hide activity sections by clicking the gray section headings.
- **Resource links** (ungraded ebooks, videos, audio clips, etc.) will be sent to Blackboard as ungraded LTI links.
- **Assignable activities** like InQuizitive, Smartwork, Tutorials, Norton Illumine EBook, etc. will be sent to Blackboard as graded LTI links, with a corresponding column in the Blackboard gradebook.

13. You don't have to select all your links at once!

You can launch this tool from your Blackboard course as many times as you need to.

Selecting Resource links

14. At the top of each Resource section, there's a **Full homepage link**.

- We recommend placing this in your Blackboard course.
- It's a useful link for your students to go to the main resource page.
- To select this link (or any other link), check the box next to its name.

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▼ Ebook: The Enjoyment of Music, Fourteenth Edition		1
<input checked="" type="checkbox"/> Name	Status	
<input checked="" type="checkbox"/> Full ebook link Recommended	Not Sent	
<input type="checkbox"/> Part 1: Materials of Music	Not Sent	
<input type="checkbox"/> Prelude 1: The Enjoyment of Music	Not Sent	
<input type="checkbox"/> Chapter 1: Melody: Musical Line	Not Sent	
<input type="checkbox"/> Chapter 2: Rhythm and Meter: Musical Time	Not Sent	
<input type="checkbox"/> Chapter 3: Harmony: Musical Depth	Not Sent	

15. You can **select all** links in a section by clicking the checkbox next to “Assignment Name” in the table header.

▼ Ebook: The Enjoyment of Music, Fourteenth Edition		92
<input checked="" type="checkbox"/> Name	Status	
<input checked="" type="checkbox"/> Full ebook link Recommended	Not Sent	
<input checked="" type="checkbox"/> Part 1: Materials of Music	Not Sent	
<input checked="" type="checkbox"/> Prelude 1: The Enjoyment of Music	Not Sent	
<input checked="" type="checkbox"/> Chapter 1: Melody: Musical Line	Not Sent	
<input checked="" type="checkbox"/> Chapter 2: Rhythm and Meter: Musical Time	Not Sent	
<input checked="" type="checkbox"/> Chapter 3: Harmony: Musical Depth	Not Sent	
<input checked="" type="checkbox"/> Chapter 4: The Organization of Musical Sounds	Not Sent	
<input checked="" type="checkbox"/> Chapter 5: Musical Texture	Not Sent	
<input checked="" type="checkbox"/> Chapter 6: Musical Form	Not Sent	
<input checked="" type="checkbox"/> Chapter 7: Musical Expression: Tempo and Dynamics	Not Sent	

Selecting Activity links

16. You can select InQuizitive, Smartwork, Norton Illumine Ebook, or other gradable activity links the same way, but you can make two additional settings.

> Ebook: The Enjoyment of Music, Fourteenth Edition 1			
> Tutorials			
v InQuizitive 3			
<input type="checkbox"/> Assignment Name	<input type="checkbox"/> Due Date	<input type="checkbox"/> LMS Point Value	<input type="checkbox"/> Status
<input checked="" type="checkbox"/> How to Use InQuizitive	<input type="text" value="May 27, 2023 at 11:59 PM"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input checked="" type="checkbox"/> Prelude 1. The Enjoyment of Music	<input type="text" value="Jun 02, 2023 at 11:59 PM"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input type="checkbox"/> Chapter 1. Melody: Musical Line	<input type="text"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input type="checkbox"/> Chapter 2. Rhythm and Meter: Musical Time	<input type="text"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input checked="" type="checkbox"/> Chapter 3. Harmony: Musical Depth	<input type="text" value="Jun 08, 2023 at 11:59 PM"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input type="checkbox"/> Chapter 4. The Organization of Musical Sounds	<input type="text"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input type="checkbox"/> Chapter 5. Musical Texture	<input type="text"/>	<input type="text" value="10"/>	<i>Not Sent</i>
<input type="checkbox"/> Chapter 6. Musical Form	<input type="text"/>	<input type="text" value="10"/>	<i>Not Sent</i>

17. You can set a **Due Date** for the assignment.

- This is saved **both** into the Blackboard course **and** into Norton's activity settings, so the student will see consistent information about when an assignment is due.
- **But**, please be aware that if you change the due date **after** you've linked the activity to Blackboard, you'll need to update both in Blackboard and in Norton.
- The dates don't keep in sync automatically after the activity is linked to Blackboard.

18. You can set the **LMS Point Value** for the assignment.

- This is what the assignment will be worth in your Blackboard gradebook.

19. The due date is optional, but every gradable assignment needs an LMS Point Value.

- And these activities will always create a gradebook column in your Blackboard course when you send them over.

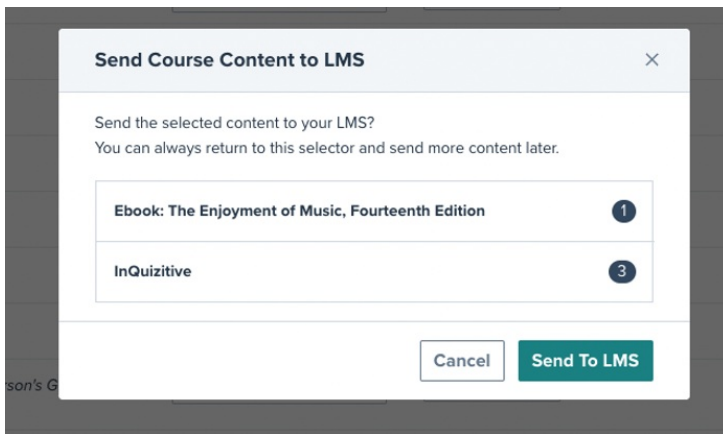
Sending links to your Blackboard course

20. Click the **Review & Send to LMS** button at the bottom of the screen.

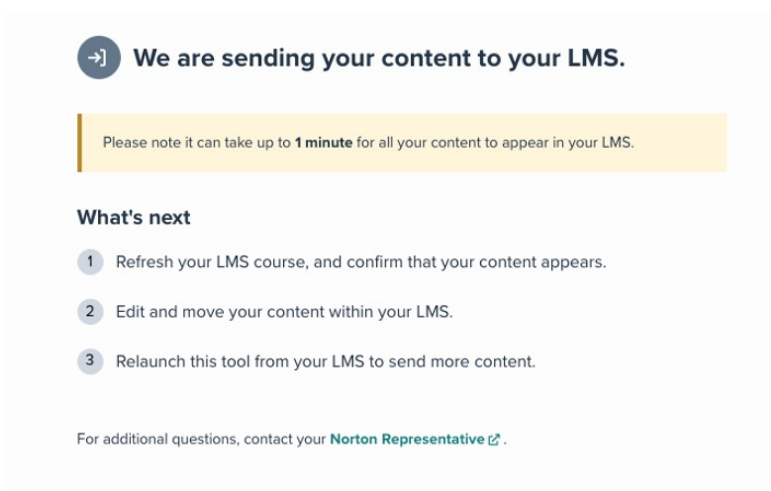
Review & Send to LMS

21. You'll see a summary of the links you selected.

- Confirm these before sending them into Blackboard.



22. When your links are being sent, you'll see a **confirmation** message.



23. Close the Norton Learning Tools tab, and return to Blackboard.

- Refresh your Blackboard course.
- You can see your links there, and organize them in your Blackboard course the way you want.

Review and organize Norton links in your Blackboard course

24. Back in your Blackboard course, find the Norton links you sent over. Links will appear in the Content Module you launched the deep linking tool from.

- All links will be set to open in a new window.
- Graded activities will come in with the LMS “points possible” and “due date” based on the setting you made when sending the links.
- Corresponding columns will be created in the Blackboard Gradebook.

Original View:

DLT-UAT-Course6





- Discussions
- Tools
- Help
- Norton Course Materials

Course Management

- Control Panel
- Content Collection
- Course Tools
- Evaluation
- Grade Center
- Users and Groups
- Customization
- Packages and Utilities
- Help

Norton Course Materials

Build Content ▾ Assessments ▾ Tools ▾ Partner Content ▾

-  **Ebook: The Enjoyment of Music, Fourteenth Edition: Full ebook link**
-  **InQuizitive: How to Use InQuizitive**
-  **InQuizitive: Prelude 1. The Enjoyment of Music**
-  **InQuizitive: Chapter 3. Harmony: Musical Depth**

Grade Center : Full Grade Center

The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the Grade Center. [More Help](#)

Create Column Create Calculated Column ▾ Manage ▾ Reports ▾ Work Offline ▾ Filter

Grade Information Bar

Sort Columns By: Layout Position ▾ Order: ▲Ascending

<input type="checkbox"/>	LAST NAME	FIRST NAME	STUDENT ID	LAST ACCESS	AVAILABILITY	WEIGHTED TOTAL	TOTAL	INQUIZITIVE: HOW TO USE INQUIZITIVE	INQUIZITIVE: PRELUDE 1. THE ENJOYMENT OF MUSIC	INQUIZITIVE: CHAPTER 3. HARMONY: MUSICAL DEPTH
<input type="checkbox"/>	student11	uat		May 23, 2023	Available	--	--	--	--	--
<input type="checkbox"/>	student12	uat			Available	--	--	--	--	--

Selected Rows: 0

Icon Legend Edit Rows Displayed

Ultra View:

DLT-UAT-Course3

Content Calendar Announcements Discussions Gradebook Messages Analytics

Course Faculty



UAT Instructor3
INSTRUCTOR

Details & Actions

Roster
[View everyone in your course](#)

Course Groups
[View sets & groups](#)

Progress Tracking
[Turn on](#)

Course Image
[Edit display settings](#)

Course is open
[Students can access this course](#)

Attendance

Course Content

Ebook: Introduction to Sociology, Seagull Twelfth Edition: Full ebook link
 Visible to students ▾

InQuizitive: How to Use InQuizitive
Due date: 5/31/23, 8:59 PM
 Visible to students ▾

InQuizitive: How to Read Charts and Graphs
Due date: 5/31/23, 8:59 PM
 Visible to students ▾

InQuizitive: Chapter 1: What Is Sociology?
Due date: 5/31/23, 8:59 PM
 Visible to students ▾

DLT-UAT-Course3

Content Calendar Announcements Discussions **Gradebook** Messages Analytics



Gradable Items Students

Item ↕	Due Date ↕
InQuizitive: How to Use InQuizitive 0 of 2 submitted	5/31/23, 8:59 PM
InQuizitive: How to Read Charts and Graphs 0 of 2 submitted	5/31/23, 8:59 PM
InQuizitive: Chapter 1: What Is Sociology? 0 of 2 submitted	5/31/23, 8:59 PM

25. All of the links and assignments are **published** in Blackboard by default.

- That is, they're visible to students unless you choose to hide them.

26. You can reorganize or regroup your links in Blackboard so that your course is laid out the way you want.

Sending more links from Norton Learning Tools

27. You can return to Norton Learning Tools as many times as you want, and send more links into Blackboard.

28. When you return, you'll see an indication of links that were already sent into the course.

- And your previously set Due Dates and LMS Point Values will be displayed.

InQuizitive			
Assignment Name	Due Date	LMS Point Value	Status
<input type="checkbox"/> How to Use InQuizitive	May 27, 2023 at 11:59 PM	10	✔ Sent May 25, 2023
<input type="checkbox"/> Prelude 1. The Enjoyment of Music	Jun 02, 2023 at 11:59 PM	10	✔ Sent May 25, 2023
<input type="checkbox"/> Chapter 1. Melody: Musical Line		10	Not Sent
<input type="checkbox"/> Chapter 2. Rhythm and Meter: Musical Time		10	Not Sent
<input type="checkbox"/> Chapter 3. Harmony: Musical Depth	Jun 08, 2023 at 11:59 PM	10	✔ Sent May 25, 2023
<input type="checkbox"/> Chapter 4. The Organization of Musical Sounds		10	Not Sent
<input type="checkbox"/> Chapter 5. Musical Texture		10	Not Sent

29. You can send links more than once.

- But be careful about duplicate links in your Blackboard course, especially for graded assignments. You don't want more than one link to a graded item.