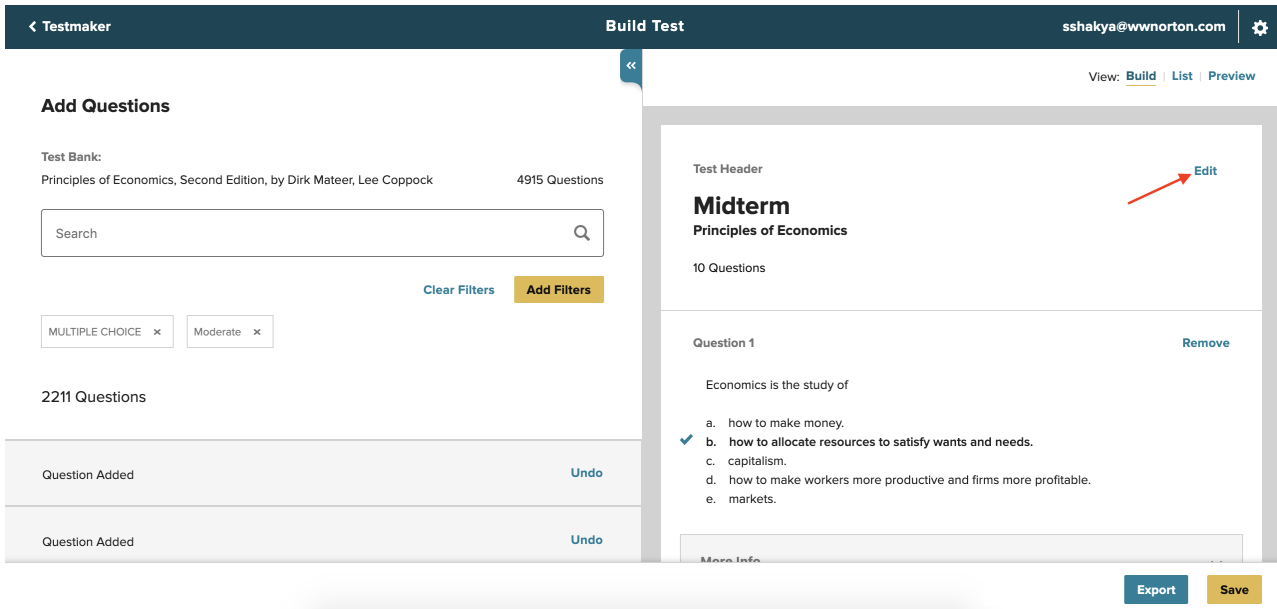


Editing Test Name and Course Name

Last Modified on 07/01/2024 4:36 pm EDT

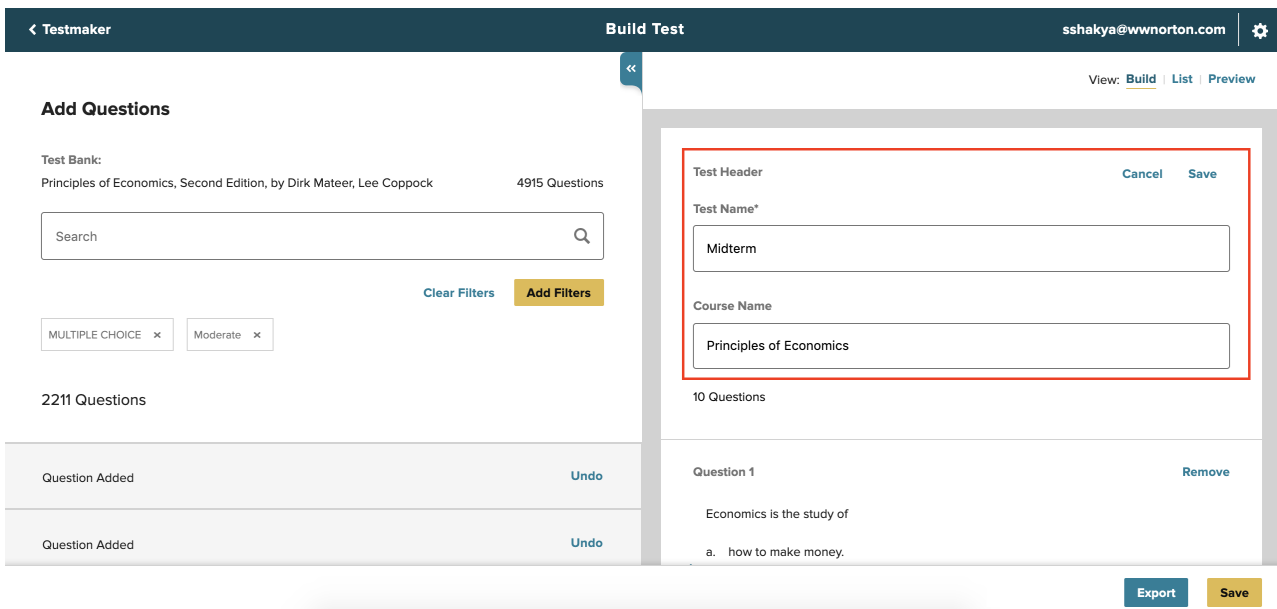
You can modify "Test Header" fields, such as the "Test Name" and "Course Name," of any test. Editing the "Test Header" can only be done in "Build" and "List" views.

1. Click the "Edit" button next to the "Test Header."



The screenshot shows the 'Build Test' interface. On the left, there is a sidebar with 'Add Questions' and a search bar. The main area displays the 'Test Header' for 'Midterm Principles of Economics' with 10 questions. A red arrow points to the 'Edit' button next to the 'Test Header'.

2. "Test Name" and "Course Name" will enter edit mode.



The screenshot shows the 'Build Test' interface with the 'Test Header' section in edit mode. A red box highlights the 'Test Name' and 'Course Name' fields. The 'Test Name' field contains 'Midterm' and the 'Course Name' field contains 'Principles of Economics'. There are 'Cancel' and 'Save' buttons next to the fields.

3. Edit the "Test Name" and/or "Course Name" fields and click the "Save" button.

"Test Name" is a required field. The maximum character count for this field is 100.

"Course Name" is an optional field. The maximum character count for this field is 36.

Note: If you will be importing this test through a Learning Management System, the following special characters

should not be used in the Test Name and Course Name: # & - - / \ () : ; @

The screenshot shows the 'Build Test' interface. On the left, under 'Add Questions', the test bank is 'Principles of Economics, Second Edition, by Dirk Mateer, Lee Coppock' with 4915 questions. A search bar is present, along with filters for 'MULTIPLE CHOICE' and 'Moderate'. Below this, a list shows two 'Question Added' entries, each with an 'Undo' button. On the right, a preview window shows the test configuration: 'Test Header' with 'Cancel' and 'Save' buttons; 'Test Name*' set to 'Midterm Edit'; 'Course Name' set to 'Principles of Economics Edit'; '10 Questions'; and 'Question 1' with the text 'Economics is the study of' and a single option 'a. how to make money.' At the bottom right of the preview are 'Export' and 'Save' buttons.

4. The "Test Name" and "Course Name" will be updated according to your edits.

This screenshot shows the same 'Build Test' interface after editing. The 'Test Name*' field is now 'Midterm Edit' and the 'Course Name' is 'Principles of Economics Edit', both in bold black text. Red arrows point to these updated fields. The 'Question 1' section now displays five options: 'a. how to make money.', 'b. how to allocate resources to satisfy wants and needs.' (which is selected with a blue checkmark), 'c. capitalism.', 'd. how to make workers more productive and firms more profitable.', and 'e. markets.' The 'Export' and 'Save' buttons remain at the bottom right.