Getting Started as an Instructor with Norton Illumine Ebook

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Norton's high-quality content shines brighter through engaging and motivational features that illuminate core concepts for students in a supportive, low-stakes environment. Embedded interactives and Dynamic Data Figures engage students with applications and explorations of important course content, and Check Your Understanding questions with rich feedback motivate students and build confidence in their learning. The active reading experience also includes the ability to highlight, take notes, search, and more.

The recommended browser for the Illumine Ebook is Chrome.

Instructors can promote student accountability by adding their own content and notes and through easy-to-use assignment tools in their Learning Management System. Using the **Norton Illumine Ebook Analytics Dashboard**, instructors can also track student engagement by viewing student time spent in the ebook, progress on assignments, completion rates, and performance on Check Your Understanding questions and embedded interactive activities. Late grades can be accepted for individual students, and Grades Accepted Until assignment dates can be extended for both student sets and individual students.

Integration with Learning Management Systems

Norton Illumine Ebook can be integrated with your campus Learning Management System (LMS). LMS integrations allows for automatic gradebook updates, single sign-on to Norton Illumine Ebook assignments and automatic enrollment of students into their student set.

The Norton Illumine Ebook integrates with all major Learning Management Systems, including:

- Canvas
- Blackboard
- Moodle
- D2L/Brightspace

How to Setup Norton Illumine Ebook with LMS Integration

After a student joins your Student Set, their grades will be visible to you. When the LMS course is set up with assignment links, the first time you sign into a link, a Student Set tied to that LMS course is automatically created. You will be required to setup the new Student Set as soon as it is created. Like other Norton digital products, you have two options when setting up your new Student Set:

- Set up new Student Set from scratch
- Set up new Student Set that starts with a copy of assignments and settings from a previous Student Set

After the LMS course setup, students will be added to Student Set automatically when they launch the assignment link from the LMS course.

Setting Grades Accepted Until Dates (GAU's) for Norton Illumine Ebook Assignments

Grades Accepted Until (GAU) dates can be set for Norton Illumine Ebook assignments directly from the product's Digital Resources page.

Like other Norton digital products, a Student Set should be created for assigning the Norton Illumine Ebook assignments to students and view their result. Instructions on how to create a Student Set can be found here.

If your students will be accessing Norton Illumine Ebook assignments via the Digital Resources page or launching the Product Homepage link via an LMS:

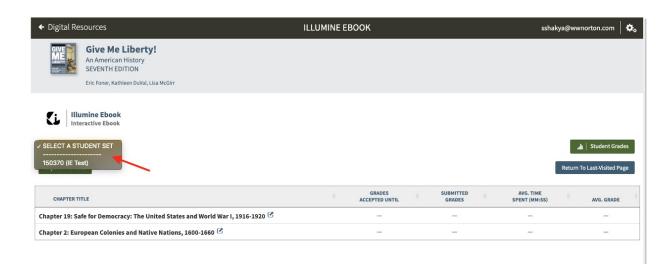
- Integrated or not, a GAU must be setup
- If it is a Homepage integrated course and there are no GAUs in any of the chapters, the average will be calculated for all the chapters with student data and passed back to LMS gradebook. If GAUs are later added, the average will be recalculated accounting for chapters with GAUs and passed back to the LMS.

For courses setup as individual assignments in the LMS:

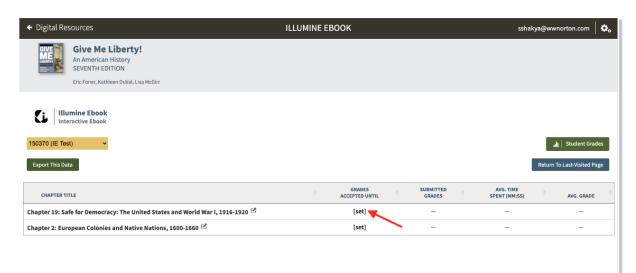
 A GAU in Digital Resources is not required. Instructors can setup individual assignment Due Dates in the LMS.

Steps to setup Grades Accepted Until dates for Norton Illumine Ebook assignments in a Student Set:

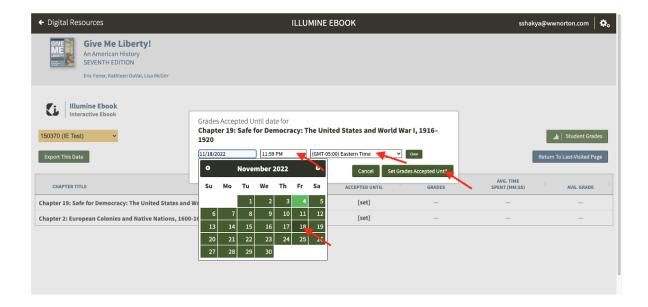
- 1. Log in to Digital Resources with your Instructor account.
- 2. Select a Student Set in "Select a Student Set" drop-down



3. Click [set] for the assignment



4. Select a Grades Accepted Until date and click the "Set Grades Accepted Until"



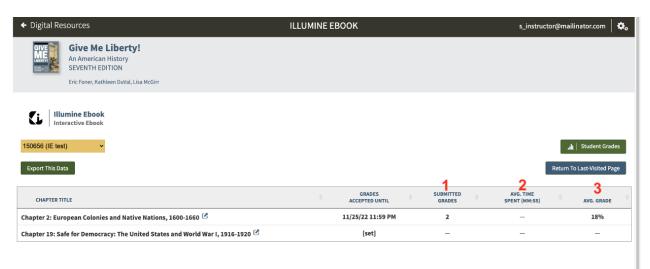
After a Grades Accepted Until date for an assignment passes, students can continue to answer questions, but will no longer be able to improve their grade on that assignment. Any grade earned after Grades Accepted Until date will be stored as a "Dagger Grade" in parenthesis alongside the grade earned before Grades Accepted Until date.

Student Grading and Reports

In Norton Illumine Ebooks, students earn grades incrementally as they complete the activities in the assignment. Student grades are calculated as the percentage of the total number of activities in an assignment. For example, if a student completes 5 out of 10 activities in an assignment, their grade will be 50%. Up until the Grades Accepted Until date, students can answer as many questions as they'd like and improve their grade. After the Grades Accepted Until date passes, students will be able to continue to answer questions, but will no longer be able to improve their grade on that assignment.

Viewing Class results in Digital Landing Page

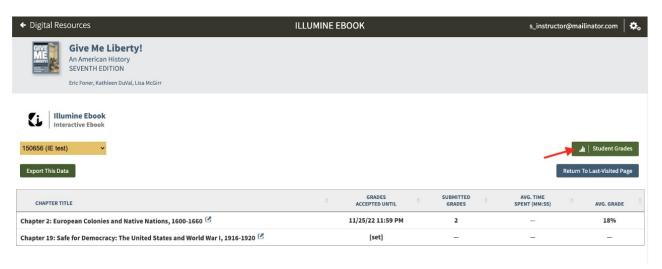
Select the Student Set from the dropdown to view the respective Student Set result.

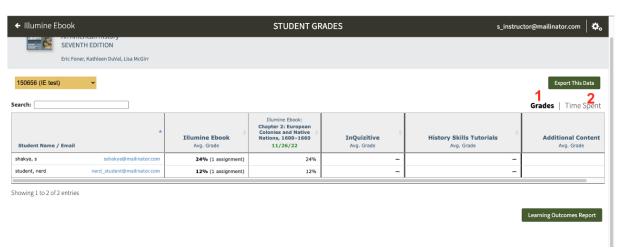


- 1. Submitted Grades column This column displays the number of students who started the assignment.
- 2. Illumine Ebook Avg. Time spent column This column displays the average time spent by the students in an assignment. Time Spent records time by user by ebook. It will not be tracked by specific Student Set. (Time spent accounts for passive time reading the content and active time interacting with the activities).
- 3. Avg. grade column This column displays the average grades of all students who have started that assignment.

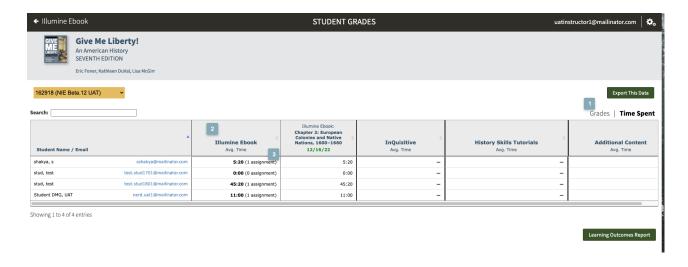
Viewing individual student results

Individual student grade and time spent data can be viewed in the "Student Grades" page. Click "Student Grades" in Norton Illumine Ebook homepage to view the page.





- 1. Grades This displays individual student grades information
- 2. Illumine Ebook Avg. Time spent column This column displays the average time spent by the students in an assignment. Time Spent records time by user by ebook. It will not be tracked by specific Student Set. (Time spent accounts for passive time reading the content and active time interacting with the activities).



Ebook Analytics Dashboard - Metrics and Grading

The Norton Illumine Ebook Analytics Dashboard is an instructor's go-to hub for actionable insights, taking the guesswork out of student engagement. Displaying both class-wide trends and individual student activity through the Overview, Assignments, and Students tabs, the Analytics Dashboard gives a clear view of how students are interacting with the ebook. Instructors can see time spent in the ebook, progress on assignments, completion rates, and performance on Check Your Understanding questions and embedded interactive activities. Instructors also have the option to accept late grades or extend Grades Accepted Until assignment dates for entire student sets or individual students.

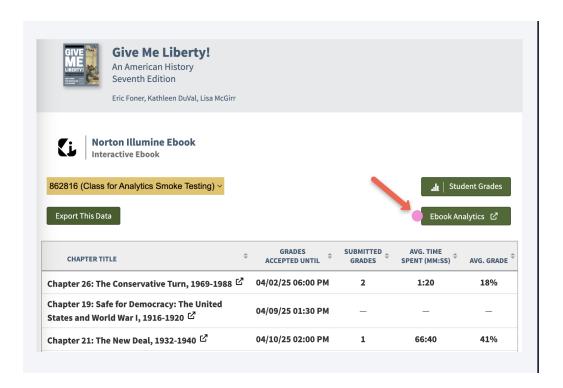
Accessing the Analytics Dashboard

There are two ways an instructor can access the Analytics Dashboard:

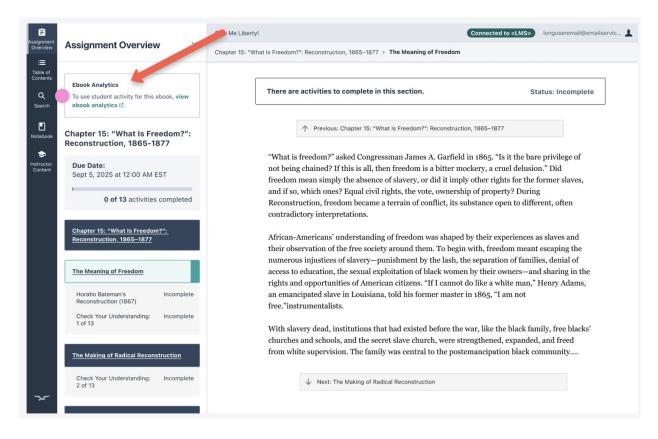
1. Digital Landing Page (DLP): Click the Norton Illumine Ebook tile.



The green "Ebook Analytics" button appears when an instructor selects a student set from the dropdown list.



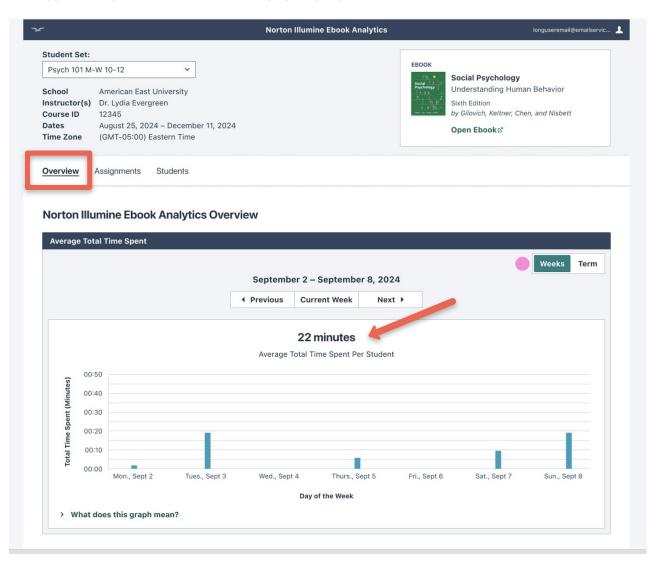
2. From a Learning Management System (LMS): When an instructor accesses the ebook from the LMS, they will be directed into the ebook. Select the Assignment Overview panel. An "Ebook Analytics" text description will be at the top of the panel with a "view ebook analytics" link.



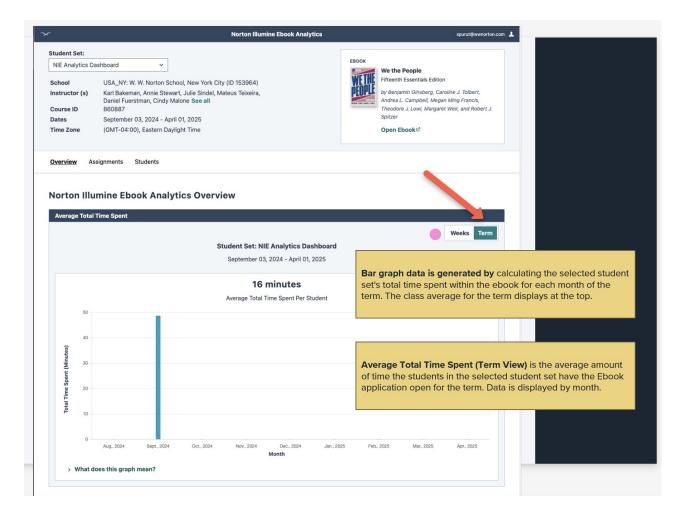
Using the Overview tab in the Analytics Dashboard

Overview Metrics (Weeks view)

- Bar graph data is generated by calculating the selected student set's total time spent within the ebook for each day of the week. The weekly class average displays at the top.
- Average Total Time Spent is the average amount of time students in the selected student set have the Ebook application open for the week. Data is displayed by day.



Overview Metrics (Terms view)

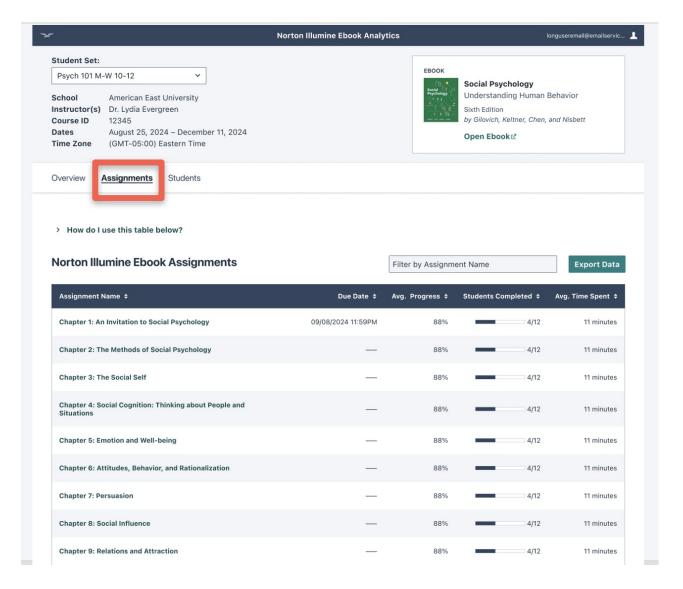


Using the Assignments tab in the Analytics Dashboard

The Assignments table displays the following metrics for the selected student set for each section. Any section within the ebook that includes activities is considered an assignment. Students are allowed to complete activities in any section even if a Due Date has not been set.

- **Due Date** The date an assignment is due for the selected student set.
- Average Progress The average individual student completion rate divided by the sum of students in the student set who have started an activity in the specific assignment in the Ebook; only students who have started an activity will be included in the calculation.
- **Students Completed** The number of students in the selected student set who have completed all activities in the assignment.
- Average Time Spent The average amount of time the selected student set has the Ebook application open to the assignment section.

To filter by assignment name, type in the filter text field and press "Enter" key.



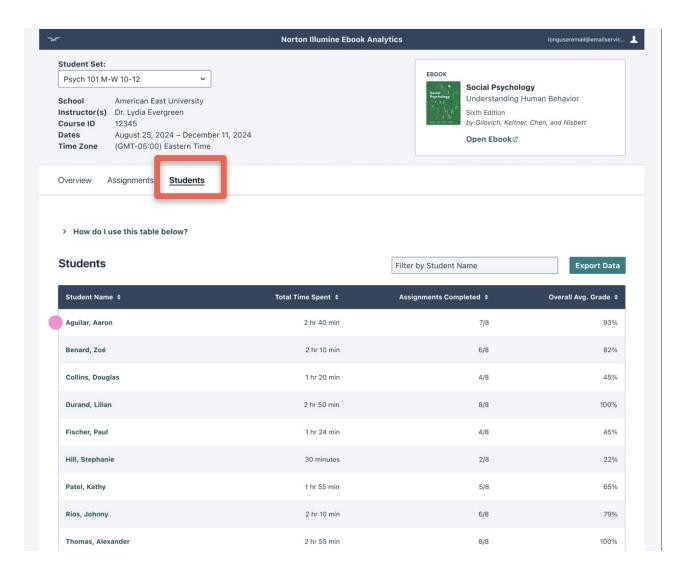
Using the Students tab in the Analytics Dashboard

The Students table displays the following metrics for the selected student set for each section:

- Total Time Spent is the total amount of time the student has the Ebook application opened.
- Assignments Completed is the number of assignments the student has completed over the total number of available assignments within the ebook.
- Overall Avg. Grade is the average of all assignments, depending on the due date: Assignments with past due
 dates always count in a student's Avg. Overall Grade. Assignments with future due dates are counted only if a
 student has earned a grade. Assignments with no due dates are not counted in the student's Avg. Overall
 Grade. If there are no due dates in the Ebook for the selected student set, then the Avg. Overall Grade will
 only include assignments that a student has earned a grade.

Any section within the ebook that includes activities is considered an assignment. Students are allowed to complete activities in any section even if a due date has not been set.

To filter by student name, type their name in the filter text field and press "Enter" key.

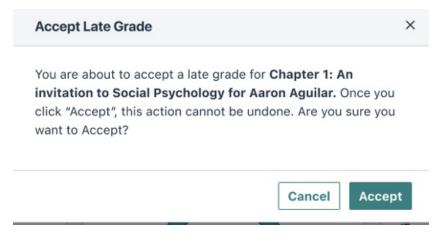


Accepting a Late Grade - How to Extend the Due Date in the Analytics Dashboard

From Students view, select the **student name**, click on **Actions** button and **Extend Due Date**.



Click Accept



Select the date and click Extend Due Date

