

Digital Landing Page Course Setup (no LMS Integration)

Last Modified on 01/06/2025 11:51 am EST

Getting started with Norton digital products—ebooks, InQuizitive, Smartwork, and more—is easy. This article provides instructions for setting up a course using Norton's Digital Landing Pages. Instructors who wish to integrate their Norton digital products with their school's Learning Management System (LMS) should visit the help notes on [LMS Integration](#).

Hide All Answers

How do I access Norton digital products?

Log in to your textbook's digital resources page using your email address and Norton instructor account password.

The screenshot shows the Norton Digital Resources page for the textbook "Psychological Science, Sixth Edition" by Michael Gazzaniga. The page features a navigation bar with the Norton logo, "DIGITAL RESOURCES", and "Sign in or Register" with a settings icon. Below the navigation bar, the textbook cover is displayed on the left, and a "Purchase Options" button is on the right. A central modal window titled "Digital Resources for Psychological Science" asks, "Have you already registered for this product?". It has two radio button options: "Yes, I want to sign in:" (selected) and "No, I need to register, purchase, or sign up for trial access." The "Yes" option includes a text input field for the email address "iqinstructor@wnnorton.edu" and a password field with masked characters. A "Forgot your password?" link is next to the password field. A green "Sign In" button is at the bottom of the modal. Below the modal, there are icons for "Ebook", "InQuizitive", "ZAPS", and "Concept Videos".

Don't have a password? Visit <https://wnnorton.com/educator>. Once on the site, choose College or High School and go to the discipline menu on the left. Find your book's instructor resource page, and request instructor account access.

What are Student Sets?

A Student Set is your class section. Student Sets allow you to view the results of the work completed by a particular group of students.

There are two ways for you to create a Student Set: from scratch or by copying an existing Student Set to create a new Student Set.

Basing your Student Set on an existing Student Set allows you to copy any assignments and settings that you've used

in one Student Set into another Student Set. You may want to create a Student Set based on an existing Student Set if you are teaching multiple sections of the same course. Furthermore, if you and another instructor are both teaching different sections of the same course, you have the option to base your Student Set on the other instructor's Student Set by using the copy function.

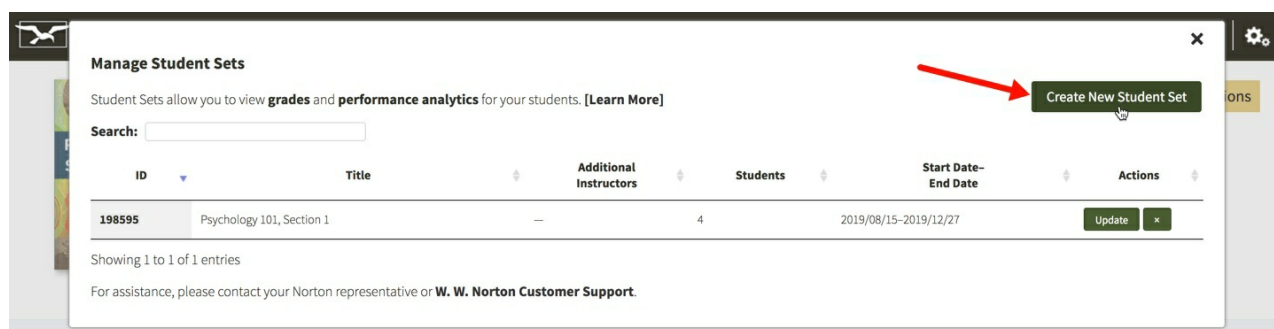
How do I create a new Student Set?

Click on the gear menu in the upper-right corner of the Digital Resources page and select Manage Student Sets from the menu.



The screenshot shows the top navigation bar of the Digital Resources page. On the left, there is a book cover for 'Psychological Science, Sixth Edition' by Michael Gazzaniga. The main header reads 'DIGITAL RESOURCES'. On the right, a user profile box shows the username 'iqinstructor@wwnorton.edu'. A gear menu is open, and a red arrow points to the 'Manage Student Sets' option. Other menu items include 'Show Student View', 'Help', 'Change Your Email', 'Change Your Password', and 'Sign Out'.

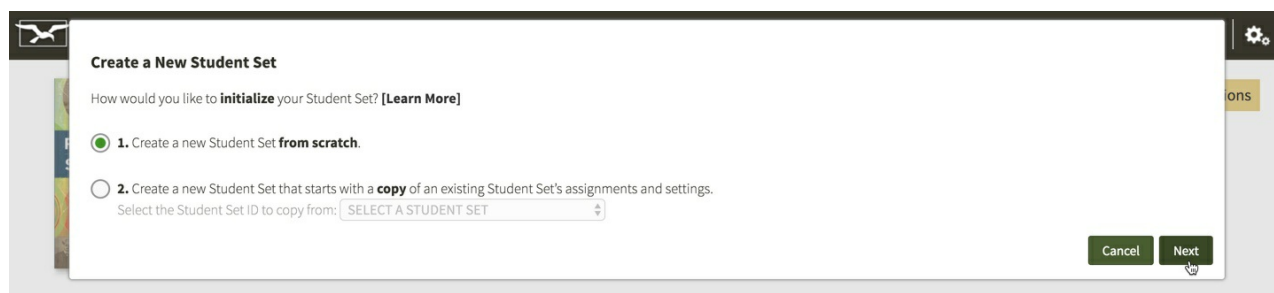
Click the Create New Student Set button.



The screenshot shows the 'Manage Student Sets' interface. At the top, it says 'Student Sets allow you to view grades and performance analytics for your students. [Learn More]'. Below this is a search bar. A table lists existing student sets with columns for ID, Title, Additional Instructors, Students, Start Date-End Date, and Actions. A red arrow points to a 'Create New Student Set' button in the top right corner of the table area.

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
198595	Psychology 101, Section 1	—	4	2019/08/15-2019/12/27	Update x

Select the type of Student Set you would like to create and click the Next button.



The screenshot shows the 'Create a New Student Set' dialog box. It asks 'How would you like to initialize your Student Set? [Learn More]'. There are two radio button options: '1. Create a new Student Set from scratch.' (which is selected) and '2. Create a new Student Set that starts with a copy of an existing Student Set's assignments and settings.' Below the second option is a dropdown menu labeled 'SELECT A STUDENT SET'. At the bottom right, there are 'Cancel' and 'Next' buttons. A red arrow points to the 'Next' button.

Enter a title for your Student Set; select your state, province, or country; start typing your school's name into the field that appears and select your school from the list; set a start and end date for the Student Set; and finally, click the Create Student Set button. Make a note of the Student Set ID number and distribute it to your students.*

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
198832	Introduction to Psych, Section 2	—	0	2019/08/01–2019/12/24	Update ×
198595	Psychology 101, Section 1	—	4	2019/08/15–2019/12/27	Update ×

Showing 1 to 2 of 2 entries

For assistance, please contact your Norton representative or [W. W. Norton Customer Support](#).

Student Set successfully created. The new Student Set ID is: 198832 OK

*If you forget your Student Set ID number, you can locate it by opening the Gear Menu and selecting Manage Student Sets. The Student Set ID will be listed in the left-most column of the Manage Student Sets pop-up window.

How do I edit an existing Student Set?

Note: You can edit any part of the information related to a Student Set except for the associated school and the Student Set ID number itself.

Click on the gear menu in the upper-right corner of the page and select Manage Student Sets from the menu.

W. W. Norton & Company, Inc. DIGITAL RESOURCES Username: iqinstructor@wnorton.edu

Psychological Science
FIFTH EDITION
Gazzaniga, Heatherton, and Halpern

- Manage Student Sets
- Show Student View
- Help/FAQ
- Change Your Password
- Sign Out

Click the Update button to the right of the Student Set you would like to edit.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
198832	Introduction to Psych, Section 2	—	0	2019/08/01–2019/12/24	Update ×
198595	Psychology 101, Section 1	—	4	2019/08/15–2019/12/27	Update ×

Showing 1 to 2 of 2 entries

For assistance, please contact your Norton representative or [W. W. Norton Customer Support](#).

When you are finished editing the Student Set, click the Save button to save your changes and return to the Manage Student Sets window.

Update Student Set 198595

General Information

Title: Psychology 101, Section 1

School Name: US_AK: Matanuska-Susitna College, Palmer (ID 37760)

Start and end date of the course this Student Set will be used for:

Start Date: 08/15/2019 12:00 AM Eastern Time

End Date: 12/27/2019 11:59 PM Eastern Time

Students cannot self-enroll (Select) days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

Copy assignments and settings from another student set

Members

Students Instructors/TAs Add Member

Search:

Name (email)	School Id	Access Granted	Access Until
<input type="checkbox"/> June, Jason (jqstudent@wnnorton.edu)	--	Yes	10/18/2020
<input type="checkbox"/> Simpson-MPLIX, Lisa (lsimpsonmplix@evergreener.edu)	--	Trial Only [Removed]	11/14/2019
<input type="checkbox"/> Simpson-XHVTM, Lisa	--	Yes [Expired]	10/25/2019

Save

How do I add a Co-Instructor, Teaching Assistant, or Scoring Teaching Assistant to my Student Set?

In all Norton digital products, you can add a Co-instructor, a Scoring Teaching Assistant, or a Teaching Assistant to your Student Set. Each role has a different set of permissions. Click on your product to see a complete list of role permissions for Teaching Assistants, Scoring Teaching Assistants, and Co-Instructors.

- [Norton Ebook Reader](#)
- [InQuizitive](#)
- [Smartwork](#)
- [ZAPS 2.0](#)
- [Digital Landing Page](#)

Note: Adding a Teaching Assistant (TA) or Scoring Teaching Assistant (STA) to your Student Set will not grant that account access to the associated product(s); the TA or STA will still need to register or purchase access to be able to use the Digital Resources for your textbook.

Click the gear menu at the upper-right of the page and select Manage Student Sets from the menu.

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DIGITAL RESOURCES

Username: iqinstructor@wnnorton.edu

- Manage Student Sets
- Show Student View
- Help/FAQ
- Change Your Password
- Sign Out

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Click the Update button to the right of the Student Set to which you would like to add a co-instructor, Scoring TA, or TA.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
31292	Psychology 101, Section 2	—	0	2017/08/28–2017/12/08	Update <input type="button" value="x"/>
31278	Psychology 101, Section 1	—	1	2017/04/17–2017/12/08	Update <input type="button" value="x"/>

Showing 1 to 2 of 2 entries

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

In the Members section, click the Add Member button.

Update Student Set 31278

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:

Start Date: End Date:

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students Instructors/TAs

Search:

<input type="checkbox"/> Name (email)	<input type="checkbox"/> School Id	
<input type="checkbox"/> June, Jason (iqstudent@wwnorton.edu)	--	<input type="button" value="x"/>

Move to:

In the Role dropdown menu, select the permission level you would like to give the person you are adding to your Student Set. (For a comparison of the four different roles, please see the Overview of Role Permission links above.) Type in the person's email address and click the Lookup button.

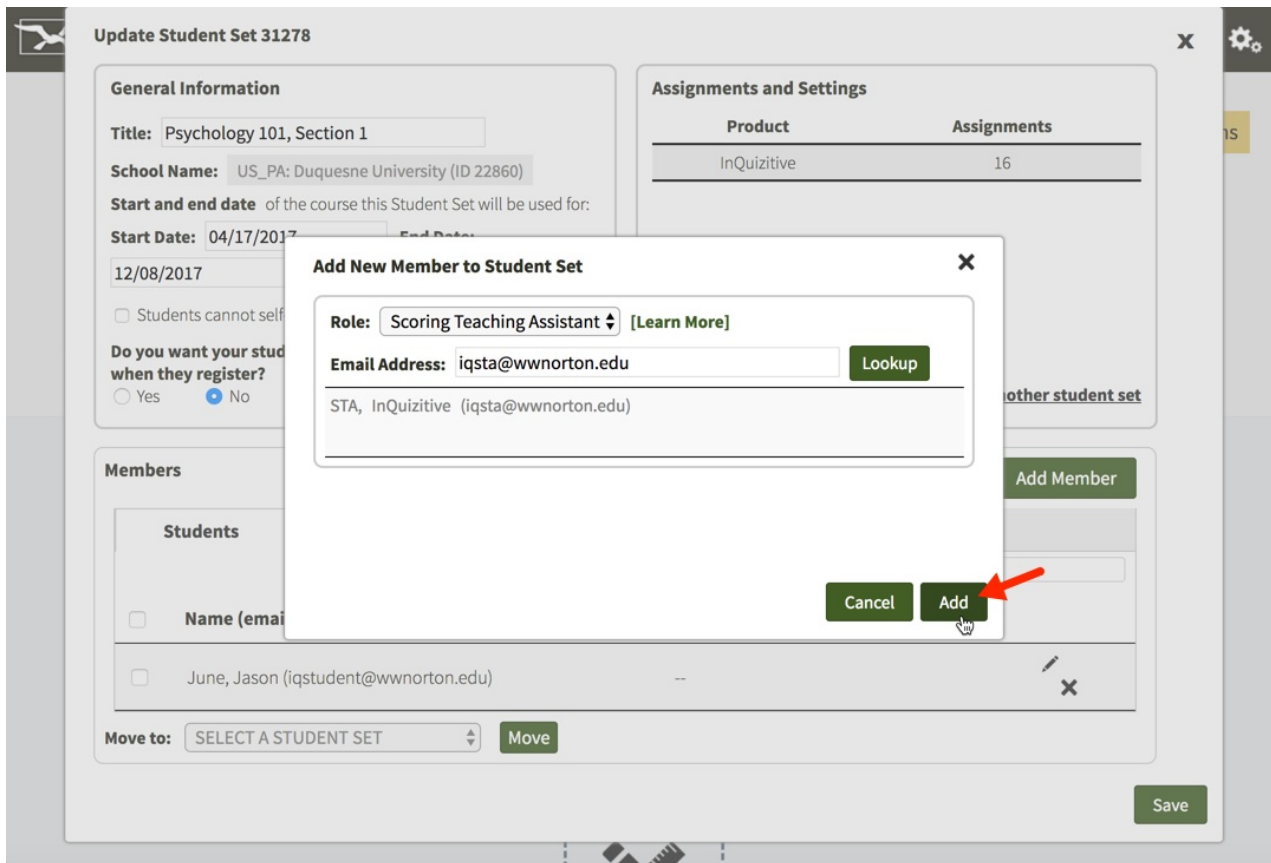
1. If you are adding a co-instructor as a **Full Instructor**, the person must have a Norton account with full instructor privileges. For help with this, please contact your [Norton Representative](#).
2. If you are adding a **Teaching Assistant** or **Scoring Teaching Assistant**, the person does not need to have a pre-existing Norton account. In the case that they do not have a Norton account, we will send them an email with log in instructions once you add them to your Student Set.
3. If you are adding a student as a **Teaching Assistant** or **Scoring Teaching Assistant**, you are changing their

permissions in **all** Norton products. If they are enrolled as a student in another Student Set, please have them register with a **separate email address** when logging in as a Teaching Assistant or Scoring Teaching Assistant.

4. Once you give an account a specific level of permission in your Student Set, you cannot downgrade that account to a lower permission level. For example, if you give an account Scoring Teaching Assistant access, you cannot downgrade that account to Teaching Assistant access. If you need assistance with downgrading a Teaching Assistant or Scoring Teaching Assistant in your Student Set, please contact [Norton Customer Support](#).

The screenshot shows the 'Update Student Set 31278' interface. The 'General Information' section includes fields for Title, School Name, and Start/End dates. The 'Assignments and Settings' section shows a table with columns for Product and Assignments. A modal dialog box titled 'Add New Member to Student Set' is open, featuring a Role dropdown menu (set to 'Scoring Teaching Assistant'), an Email Address field (containing 'iqsta@wwnorton.edu'), and a 'Lookup' button. Below the dialog, a list of members is visible, including 'June, Jason (iqstudent@wwnorton.edu)'. A 'Save' button is located at the bottom right of the main interface.

Click on the Add button to add the Scoring Teaching Assistant or Teaching Assistant to your Student Set.



When you are finished updating your Student Set, click on the Save button in the lower-right corner to save your changes.

How do I remove Co-Instructors, Teaching Assistants, or Scoring Teaching Assistants from my Student Set?

Click the gear menu at the upper-right of the page and select Manage Student Sets from the menu.



Click the Update button to the right of the Student Set from which you would like to remove a co-instructor, Scoring TA, or TA.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
31292	Psychology 101, Section 2	—	0	2017/08/28–2017/12/08	Update ×
31278	Psychology 101, Section 1	—	1	2017/04/17–2017/12/08	Update ×

Showing 1 to 2 of 2 entries

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

In the Members section, click on the Instructors/TAs tab.

Update Student Set 31278

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:
 Start Date: End Date:

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?
 Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students **Instructors/TAs**

Search:

<input type="checkbox"/>	Name (email)	Role [Learn More]	
<input type="checkbox"/>	June, Jason (iqinstructor@wwnorton.edu)	Full Instructor	(you)
<input type="checkbox"/>	STA, InQuizitive (iqsta@wwnorton.edu)	Scoring Teaching Assistant	✎ ×

Move to: Move Save

Click on the X icon to the right of the co-instructor, Scoring Teaching Assistant, or Teaching Assistant that you would like to remove from your Student Set.

Note: Removing a Scoring Teaching Assistant or a Teaching Assistant does not reset or change their access to Norton digital products; it only removes them from your Student Set.

Update Student Set 31278

General Information

Title: Psychology 101, Section 1

School Name: US_PA: Duquesne University (ID 22860)

Start and end date of the course this Student Set will be used for:

Start Date: 04/17/2017 **End Date:** 12/08/2017

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students	Instructors/TAs	
Search: <input type="text"/>		
<input type="checkbox"/>	Name (email)	Role [Learn More]
<input type="checkbox"/>	June, Jason (iqinstructor@wwnorton.edu)	Full Instructor (you)
<input type="checkbox"/>	STA, InQuizitive (iqsta@wwnorton.edu)	Scoring Teaching Assistant ✖

Move to: Move

Save

When you are finished updating your Student Set, click on the Save button in the lower-right corner to save your changes.

Can I require students to enter a school ID?

Require students to enter a school ID in a new Student Set

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.



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Username: iqinstructor@wwnorton.edu

- Manage Student Sets
- ★ Show Student View
- ? Help/FAQ

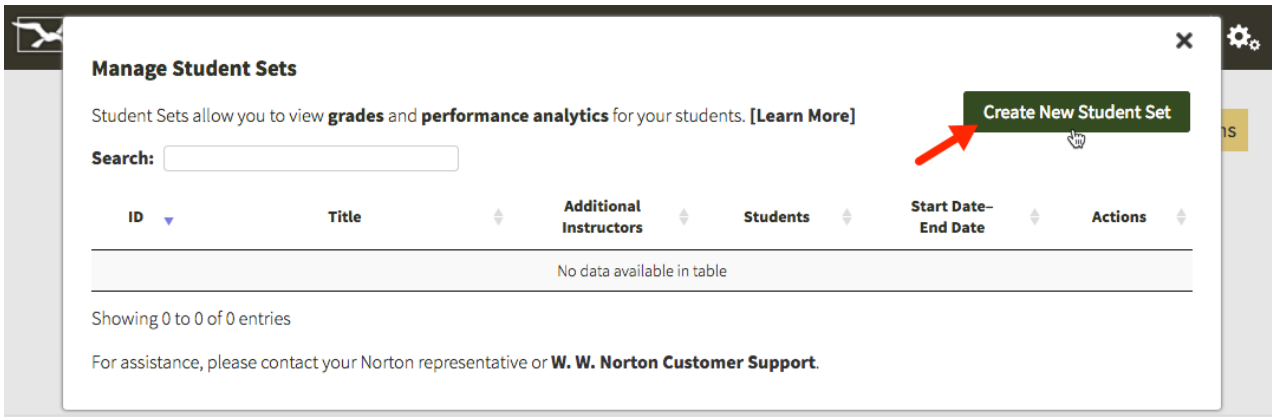
- 🔒 Change Your Password
- ✖ Sign Out



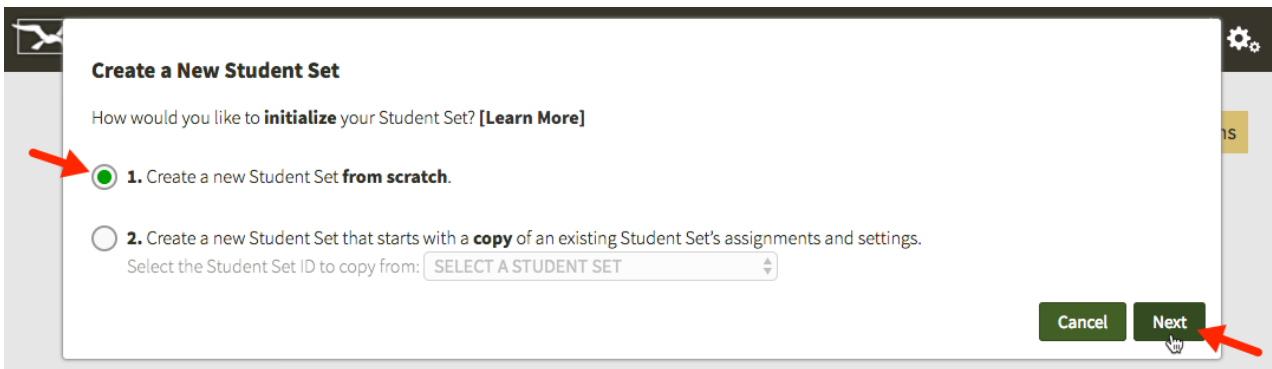
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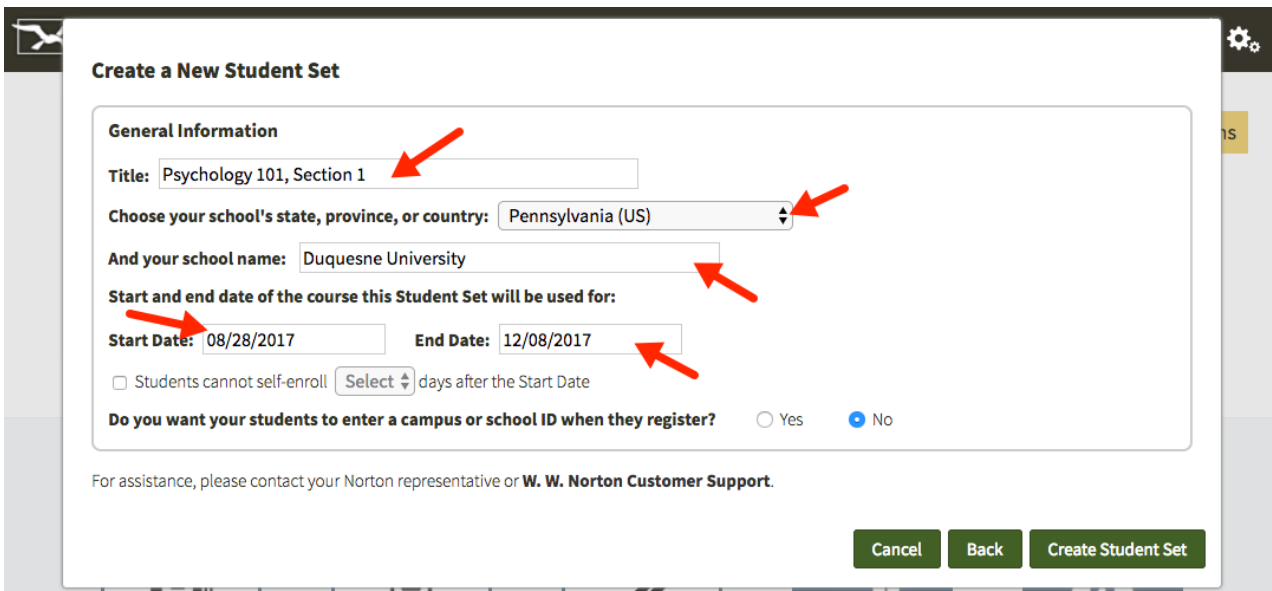
Click on the Create New Student Set button.



Option 1. Create a new Student Set from scratch will be selected by default. Click on the Next button.



Enter a title for your new Student Set; choose your school's state from the dropdown menu; begin typing your school's name into the text box that appears and select your school from the list; and select start and end dates for you Student Set.



Select "Yes" to the right of "Do you want your students to enter a campus or school ID when they register?"

Create a New Student Set

General Information

Title: Psychology 101, Section 1

Choose your school's state, province, or country: Pennsylvania (US)

And your school name: Duquesne University

Start and end date of the course this Student Set will be used for:

Start Date: 08/28/2017 End Date: 12/08/2017

Students cannot self-enroll Select days after the Start Date

Do you want your students to enter a campus or school ID when they register? Yes No

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

Cancel Back Create Student Set

You will then have the opportunity to change the label of the school ID for your Student Set. The default label "School ID" will be automatically populated into the text field, but please feel free to change this to anything you'd like. This label will be displayed when your students are asked to enter their ID and when you review student grades. School IDs can contain letters and numbers and they do not have a minimum or maximum length.

Create a New Student Set

General Information

Title: Psychology 101, Section 1

Choose your school's state, province, or country: Pennsylvania (US)

And your school name: Duquesne University

Start and end date of the course this Student Set will be used for:

Start Date: 08/28/2017 End Date: 12/08/2017

Students cannot self-enroll Select days after the Start Date

Do you want your students to enter a campus or school ID when they register? Yes No

What should this ID be called? School ID

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

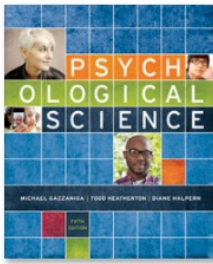
Cancel Back Create Student Set

Finally, click the Create Student Set button and you will be given your new Student Set ID. Make a note of the Student Set ID and distribute it to your students so that they can join this Student Set.

When your students first join this Student Set, they will be asked to enter their school ID. If students are unsure of their school ID or do not yet have one, they can simply click the Next button to add themselves to the Student Set and continue on to the digital resources. The next time they log in to access the digital resources, they will be asked to enter their school ID again. Students will be asked to enter their school ID each time they access the digital resources until they finally enter one.

Require students to enter a school ID in an existing Student Set

You can update an already-existing Student Set to require a school ID. Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.



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- 🏠 Manage Student Sets
- ★ Show Student View
- ? Help/FAQ
- 🔒 Change Your Password
- ✕ Sign Out

Click on the Update button to the right of the Student Set for which you would like to require an ID.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date–End Date	Actions
31278	Psychology 101, Section 1	—	0	2017/08/28–2017/12/08	Update ✕

Showing 1 to 1 of 1 entries

For assistance, please contact your Norton representative or [W. W. Norton Customer Support](#).

Select Yes under Do you want your students to enter a campus or school ID when they register?

Update Student Set 31278

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:

Start Date: End Date:

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

Copy assignments and settings from another student set

Members

Add Member

Students

Instructors/TAs

There are currently no students in this Student Set.

Move to: Move

Save

You will then have the opportunity to change the label of the school ID for your Student Set. The default School ID will be automatically populated into the text field but feel free to change this to anything you'd like. This label will be displayed when your students are asked to enter their ID and when you review student results. School IDs can contain letters and numbers and they do not have a minimum or maximum length. Click on the Save button when you

are finished.

Update Student Set 31278

General Information

Title: Psychology 101, Section 1

School Name: US_PA: Duquesne University (ID 22860)

Start and end date of the course this Student Set will be used for:

Start Date: 08/28/2017 End Date: 12/08/2017

Students cannot self-enroll (Select) days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

What should this ID be called? School Id

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students Instructors/TAs

There are currently no students in this Student Set.

Move to: SELECT A STUDENT SET Move

Save

The next time your students log in and access the digital resources, they will be asked to enter their school ID. If students are unsure of their school ID or do not yet have one, they can simply click the Next button to continue on to the digital resources. The next time they log in to access the digital resources, they will be asked to enter their school ID again. Students will be asked to enter their school ID each time they access the digital resources until they finally enter one.

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Psychological Science Purchase Options

You are adding yourself to **Psychology 101, Section 1.**

Please enter your School ID now. You can always add this later.

123456

Next

Can I prevent students from enrolling in a Student Set after a specific number of days?

Prevent students from enrolling after a specific number of days in a new Student Set

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.

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DIGITAL RESOURCES

Username: **iqinstructor@wwnorton.edu**

- Manage Student Sets
- Show Student View
- Help/FAQ
- Change Your Password
- Sign Out

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Click on the Create New Student Set button.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#)

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
No data available in table					

Showing 0 to 0 of 0 entries

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

The first option will be selected by default. Click on the Next button.

Create a New Student Set

How would you like to **initialize** your Student Set? [\[Learn More\]](#)

1. Create a new Student Set from scratch.

2. Create a new Student Set that starts with a copy of an existing Student Set's assignments and settings.
Select the Student Set ID to copy from:

Cancel Next

Enter a title for your new Student Set; choose your school's state from the dropdown menu; begin typing your school's name into the text box that appears and select the proper school from the list; and lastly, select start and end dates for your Student Set.

Click the checkbox to the left of Students cannot self-enroll [Select] days after the Start Date and use the Select dropdown menu to choose how many days after the start date of your Student Set you would like to close the self-enrollment period. You can select any number from 5 to 100 days after the start date.

Create a New Student Set

General Information

Title:

Choose your school's state, province, or country:

And your school name:

Start and end date of the course this Student Set will be used for:

Start Date: End Date:

Students cannot self-enroll Select days after the Start Date

Do you want your students to provide their campus or school ID when they register? Yes No

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

Finally, click the Create Student Set button and you will be given your new Student Set ID. Make a note of the five-digit Student Set ID and distribute it to your students so that they can join this Student Set.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#)

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
31278	Psychology 101, Section 1			08-2017/12/08	<input type="button" value="Update"/> <input type="button" value="x"/>

Showing 1 to 1 of 1 entries

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

Student Set successfully created. The new Student Set ID is: **31278**

Any students who try to join this Student Set after the self-enrollment period has ended will receive the message below. Since the self-enrollment period has ended, you will need to add students manually to the Student Set from that point on.

Prevent students from enrolling after a specific number of days in an existing Student Set

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.

Click on the Update button to the right of the Student Set for which you would like to end the self-enrollment period after a specific number of days.

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
31278	Psychology 101, Section 1	—	0	2017/08/28-2017/12/08	Update x

Click the checkbox to the left of Students cannot self-enroll [Select] days after the Start Date and use the Select dropdown menu to choose how many days after the start date of your Student Set you would like to close the self-enrollment period. You can select any number from 5 to 100 days after the start date. Click the Save button when you're finished.

Update Student Set 31278
✕

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:

Start Date: End Date:

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students
Instructors/TAs

There are currently no students in this Student Set.

Move to: Move

Save

Any students who try to join this Student Set after the self-enrollment period has ended will receive the message below. Since the self-enrollment period has ended, you will need to add students manually to the Student Set from that point on. Review the next section of the article to add a student manually to a Student Set.

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DIGITAL RESOURCES

iqstudent@wwnorton.edu

Psychological Science

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MICHAEL GAZZANIGA

Purchase Options

The self-enrollment period for **31278, Psychology 101, Section 1**, has ended. Please contact your instructor to get enrolled.

OK

How do I manually add a student to a Student Set?

When registering for Norton digital products, your students will be prompted to enter the Student Set ID number to join your Student Set. However, you can also manually add them to your Student Set by clicking "Add Member." A window will pop up to add a new member to the student set. You can select the role of Student, type in their email address and click "Lookup" to see if they are registered. If they are registered, their name and email address should appear in the space below the email address field. Click "Add" to add the student.

Your student must have a Norton account in order for you to add them to your Student Set successfully.

General Information

Title: Topics in Transfiguration TTh 9:00-10:15

School Name: US_NC: Duke University (ID 22780)

Start and end date of the course this Student Set will be used for:
Start Date: 06/14/2017 **End Date:** 08/21/2017

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?
 Yes No

Assignments and Settings

Product	Assignments
Smartwork5	77

[Copy assignments and settings from another student set](#)

Members Add Member

Students **Instructors/TAs**

There are currently no students in this Student Set.

Move to: Move

Save

How do I move students from one Student Set to another?

Note: Grades DO NOT transfer when moving a student from one Student Set to another. A warning to this effect will pop up before you can complete the transfer.

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.



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DIGITAL RESOURCES

Username: iqinstructor@wwnorton.edu


-  [Manage Student Sets](#)
-  [Show Student View](#)
-  [Help/FAQ](#)
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Click on the Update button to the right of the Student Set in which the student is currently enrolled.

Manage Student Sets X 

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create New Student Set

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
31278	Psychology 101, Section 1	—	0	2017/08/28-2017/12/08	Update X

Showing 1 to 1 of 1 entries

For assistance, please contact your Norton representative or [W. W. Norton Customer Support](#).

In the Members section, locate the student you would like to transfer to another student set and click the checkbox to the left of his or her name. Using the dropdown menu to the right of Move to: select the new Student Set and click the Move button.

How do I edit student information within a Student Set?

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.

Click on the Update button to the right of the Student Set in which the student is currently enrolled.

Click on the pencil icon to the right of the student whose information you would like to modify.

Update Student Set 31278

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:

Start Date: End Date:

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings


Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members [Add Member](#)

Students **Instructors/TAs**

Search:

<input type="checkbox"/> Name (email)	School Id	
<input type="checkbox"/> June, Jason (iqstudent@wwnorton.edu)	--	

Move to: [Move](#)

[Save](#)

Using this window, you can adjust the role of the student, change the first or last name, and add or edit a School ID. There is no way for instructors to change a student's email address. If you have a student who needs to make a change to their email address, they can do it themselves within 14 days of account creation by clicking on Change Your Address in the gear menu. If 14 days have already passed since they registered their account, ask them to contact the [W.W. Norton Service Desk](#) for assistance.

Update Student Set 31278

General Information

Title: Psychology 101, Section 1

School Name: US_PA: Duquesne University (ID 22860)

Start and end date of the course this Student Set will be used for:
 Start Date: 04/17/2017 End Date: 12/08/2017

Students cannot self-register

Do you want your student to be able to register when they register?
 Yes No

Members

Students

Name (email, phone number)

June, Jason (iqstudent@wwnorton.edu)

Move to: SELECT A STUDENT SET

Assignments and Settings

Product	Assignments
InQuizitive	16

Edit Member Info

Role: Student [Learn More]

First Name: Jason

Last Name: June

Email Address: iqstudent@wwnorton.edu

School Id (optional):

How do I remove a student from my Student Set?

You may wish to remove students (e.g., those who have dropped the course) from their Student Sets so that reports align with your current rosters. Removing a student will also permanently delete that student's grade record from your Student Set. **Note: This action cannot be undone.**

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.

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Click on the Update button to the right of the Student Set in which the student is currently enrolled.

Manage Student Sets

Student Sets allow you to view **grades** and **performance analytics** for your students. [\[Learn More\]](#) Create a Student Set Now

Search:

ID	Title	Additional Instructors	Students	Start Date-End Date	Actions
61225	Psychology 101, Section 2	—	2	2018/08/01–2018/12/31	Update <input type="button" value="x"/>
61205	Psychology 101, Section 1	—	2	2018/08/01–2018/12/31	Update <input type="button" value="x"/>
58411	Psychology 101, Section 1	—	5	2018/07/17–2018/12/20	Update <input type="button" value="x"/>

Showing 1 to 3 of 3 entries

For assistance, please contact your Norton representative or **W. W. Norton Customer Support**.

Search the student's name in the Students tab of the Members section and click on the X in their row.

Update Student Set 61225

General Information

Title:

School Name:

Start and end date of the course this Student Set will be used for:

Start Date: 12:00 AM Eastern Time

End Date: 11:59 PM Eastern Time

Students cannot self-enroll days after the Start Date

Do you want your students to enter a campus or school ID when they register?

Yes No

Assignments and Settings

Product	Assignments
InQuizitive	16

[Copy assignments and settings from another student set](#)

Members Add Member

Students Instructors/TAs

Search:

Name (email)	School Id	Access Granted	Access Until	Actions
<input type="checkbox"/> Simpson-BDFJE, Lisa (lsimpsonbdfje@evergreener.edu)	--	Trial Only [Expired]	09/04/2018	<input type="button" value="x"/> <input type="button" value="edit"/>
<input type="checkbox"/> Simpson-HSTKG, Lisa (lsimpsonhstkg@evergreener.edu)	--	Trial Only [Expired]	09/04/2018	<input type="button" value="x"/> <input type="button" value="edit"/>

You will see a pop-up window to confirm that you'd like to remove this student from your Student Set. Click Remove to finalize removing the student or Cancel if you've changed your mind. Please note that removing a student from your Student Set cannot be undone.

How do I view whether a student has access to my Student Set?

Click on the gear icon in the upper-right corner and select Manage Student Sets from the menu.

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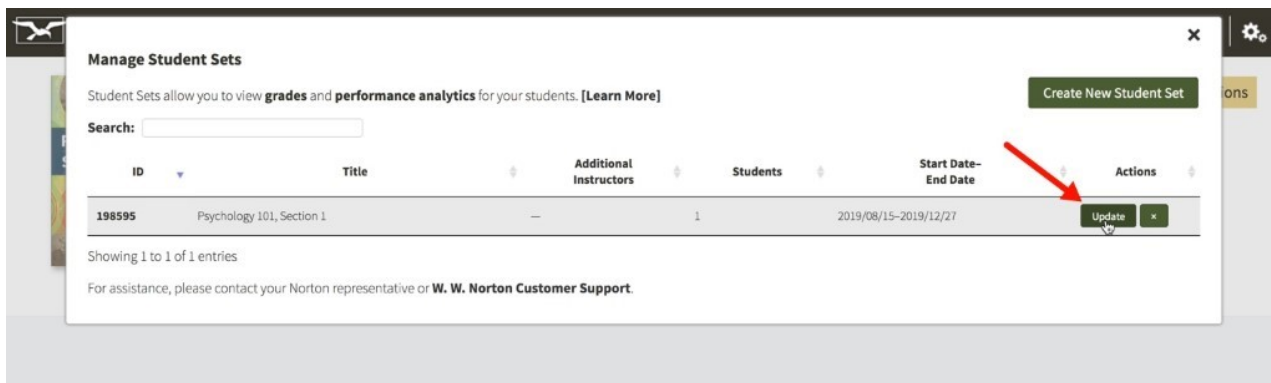
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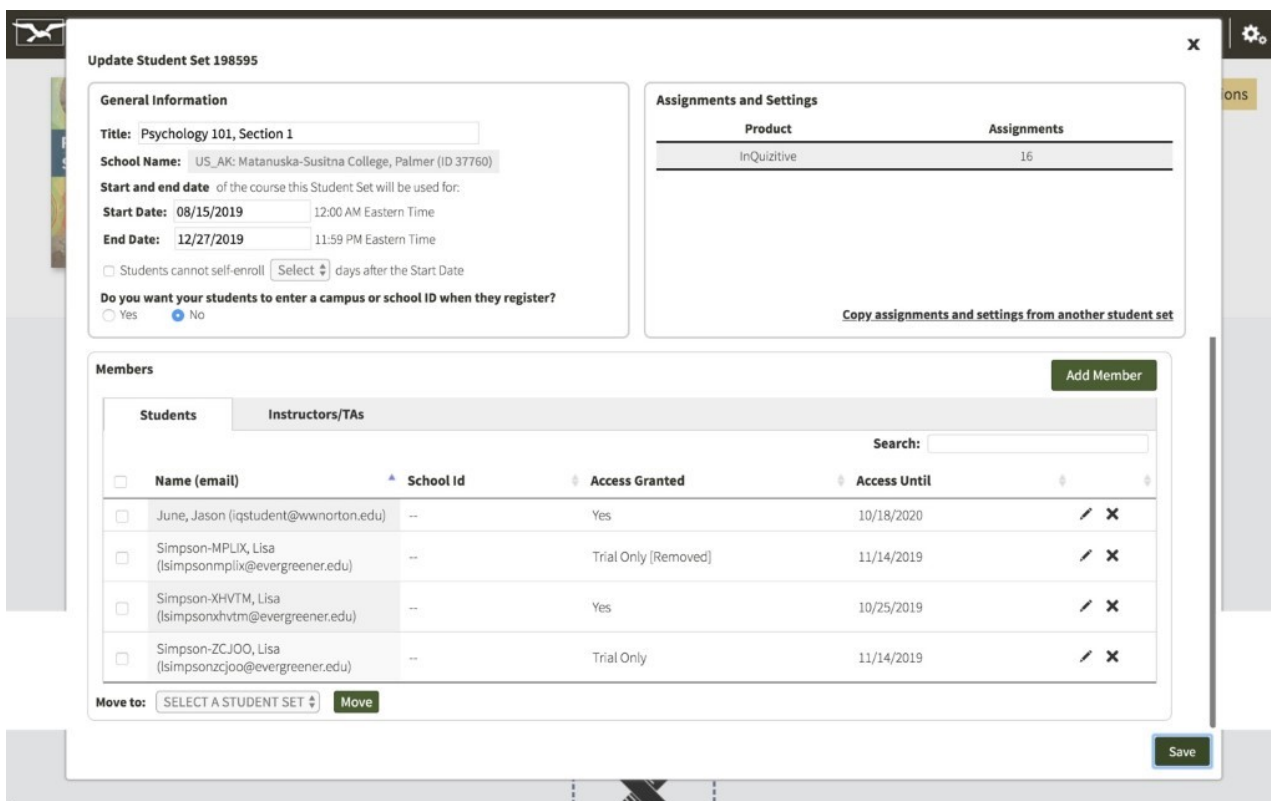
Username: **iqinstructor@wnorton.edu**

- Manage Student Sets
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Click on the Update button to the right of the Student Set in which the students are currently enrolled.



All of the students in the Student Set are listed here.



In the Update Student Set overlay, you can easily view whether students in your Student Set have obtained an entitlement to digital products associated with your Student Set or not. The Access Until column allows you to view the date through which the student has access to the associated entitlement. The Access Granted column displays information related to the type of entitlement the student currently has.

1. Trial Only: The student is currently registered for 21 days of trial access to the digital product associated with your Student Set.
2. (Rare) Trial Only [Removed]: The student registered for 21 days of trial access to the digital product associated with your Student Set and the entitlement was removed from their account by a Norton administrator.

3. Trial Access [Expired]: The student had 21 days of trial access to the digital product associated with your Student Set and the entitlement is past the end date.
4. Yes: The student has registered an access code or purchased access to the digital product associated with your Student Set.
5. Yes [Removed]: The student has registered an access code or purchased access to the digital product associated with your Student Set and the entitlement was removed from their account by a Norton administrator. This is typically seen when a student has opted out in an Inclusive Access course.
6. Yes [Expired]: The student has registered an access code or purchased access to the digital product associated with your Student Set and the entitlement is past the end date.
8. No: The student has no entitlement to the digital product associated with your Student Set but is in the Student Set.

*Please note you cannot make changes to the Access Granted and Access Until information for the students.

Are there any how-to videos available?

Yes, indeed! Here are some videos to help both you and your students get started.

For instructors:

- [Creating a Student Set](#)

For students:

- [Student registration](#)
 - [Adding yourself to a Student Set](#)
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