

# Reordering Questions in a Test

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You can reorder all of the questions in your test while in "List" view.

**Note:** You can only drag and move questions while they are collapsed.

1. Place your mouse cursor over to the "drag" icon on the left side of a question item.
2. Click and hold to grab the question. You can then drag the question up or down the list.
3. Release your mouse button to drop the question in the desired place. Testmaker will automatically adjust the question numbers.

The screenshot displays the Testmaker interface in "Build Test" mode. The left sidebar, titled "Add Questions", shows a search bar and filters for "MULTIPLE CHOICE" and "Moderate". Below this, it indicates "2211 Questions" and shows two "Question Added" entries with "Undo" buttons. The main content area is titled "Midterm Edit" and shows a list of 10 questions. A red arrow points to the "drag" icon (three vertical dots) on the left side of the third question: "3. An economist is an individual who would be LEAST...". The interface includes a top navigation bar with "Testmaker", "Build Test", and "sshakya@wnnorton.com". The right panel has "View: Build List Preview" and "Export Save" buttons at the bottom.