How to Deploy a Test in Blackboard

All quizzes are available to you for preview in the "Tests" section of your "Course Tools.

To deploy a quiz and make it available to your students, follow these steps.

1. Navigate to the student-facing area of the course where you want the student to access the quiz.
2. Select "Assessments," then "Test," from the pull-down menu in this folder.
3. In the next window, select the appropriate test by name from the list of available titles. Click "Submit."
4. In the page of Test Options that opens next, click the availability and reporting settings you wish to apply so that each you wish to apply has a checkmark. Then click "Submit."
5. Your quiz is now available to your students and will report to your Grade Center.

Watch a video of the process here