

# Creating an Assignment

Last Modified on 08/17/2023 12:45 pm EDT

Smartwork allows you to create and publish your own assignments using the Norton Question Library.

Hide All Answers

## Getting Started

To create an assignment, do the following:

1. On the Assignment List Page, select the Student Set for which you would like to create the assignment. If you want this assignment to appear in multiple Student Sets, see the [Copying Assignments](#) help notes.

The screenshot shows the Smartwork5 interface for a course titled "Essentials of Geology, Fifth Edition" by Stephen Marshak. The interface includes a navigation bar with "Digital Resources", "SMARTWORK5", and the user email "fbueller@wnorton.edu". Below the course title, there is a "Smartwork5 Interactive Problem Solving" logo and a student set selector showing "57886 (Spring 2018, Tues Thurs 9:00-11:00am)". There are buttons for "Export This Data", "Student Grades", and "Create New Assignment". A table lists the assignments with columns for "ASSIGNMENT TITLE", "PUBLISHED", "GRADES ACCEPTED UNTIL", "EXTRA CREDIT", "SUBMITTED GRADES", "AVG. TIME SPENT (MM:SS)", and "AVG. GRADE".

ASSIGNMENT TITLE	PUBLISHED	GRADES ACCEPTED UNTIL	EXTRA CREDIT	SUBMITTED GRADES	AVG. TIME SPENT (MM:SS)	AVG. GRADE
Ch 1 Reading Quiz	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 1 Homework	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 2 Reading Quiz	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 2 Homework	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 3 Reading Quiz	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 3 Homework	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—

2. Click on the "Create New Assignment" button.

57886 (Spring 2018, Tues Thurs 9:00-11:00am)

Student Grades

Export This Data

Create New Assignment

ASSIGNMENT TITLE		PUBLISHED	GRADES ACCEPTED UNTIL	EXTRA CREDIT	SUBMITTED GRADES	AVG. TIME SPENT (MM:SS)	AVG. GRADE
Ch 1 Reading Quiz	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--
Ch 1 Homework	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--
Ch 2 Reading Quiz	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--
Ch 2 Homework	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--
Ch 3 Reading Quiz	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--
Ch 3 Homework	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	--	--	--

- Your new assignment will appear in a new tab. To add questions to your assignment and to edit assignment settings, click on the "Edit Assignment" button.

## New Assignment

Welcome to your new assignment!  
Click on "Edit Assignment" to start customizing the settings and add as many questions as you want.

-- %

[EDIT ASSIGNMENT](#)

11882 (Fall 2020)

[CLASS ACTIVITY REPORT](#)

Your assignment is currently empty.  
Add some questions by clicking on the "Edit Assignment" button.

- In the Assignment Editor page, add the name of your assignment to the "Assignment Name" field. The system will not permit you to add questions to your assignment until you name it.

## Settings

11882 (Fall 2020)

**Assignment Name:**

**Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time

Late work accepted  days after the GAU, at  % penalty per day.

**Exam Mode:**  OFF [Exam settings](#)

**SHOW ADDITIONAL SETTINGS**

**Questions** [+ ADD QUESTIONS](#) Estimated total time: 0 min Total points: 0 pt

[▶ PREVIEW](#) Not published [PUBLISH](#) [SAVE](#)

## Question Library

The Question Library allows you to browse all questions and add them to your assignment. When browsing questions, you can sort the contents of the library by chapter, section, learning objective, and module type.

To add questions to your assignment through the Question Library, do the following:

1. Enter the Question Library by clicking on the "Add Questions" button in the Assignment Editor. Note: the system will automatically save the assignment when you click on "Add a Question."

**Settings** 11882 (Fall 2020)

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**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time **Exam Mode:**  OFF [Exam settings](#)

Late work accepted  days after the GAU, at  % penalty per day.

**SHOW ADDITIONAL SETTINGS** ▼

**Questions** + ADD QUESTIONS Estimated total time: 0 min Total points: 0 pt

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**PREVIEW** Not published PUBLISH SAVE

2. Use the filters to sort the questions in the Question Library.

**QUESTION LIBRARY** fbueller@wnorton.edu

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Search the question title...  YOUR CURRENT ASSIGNMENT 0

**Filter By:** [Clear all filters](#)

CHAPTER
OBJECTIVE
SERIES
TYPE
DIFFICULTY
AUTHOR

	NUM	QUESTION TITLE (1409 results)		TYPE	CHAPTER	AVERAGE TIME
+	1.03 ART	Rank Solar System objects from smallest ...	🔗	Ranking	1	03:05
+	1.03 RQ	Identify a characteristic of the Jovian pla...	🔗	Multiple Choice	1	02:04
+	1.03 VID	Video: Identify the item(s) that may sho...	🔗	Multiple Select	1	06:36
+	1.03 VID	Identify the item(s) that may show what ...	🔗	Multiple Select	1	--:--
+	1.04	Relate the size of a planet or moon with g...	🔗	Multiple Choice	1	02:10
+	1.04 ART	Rank the historical events of the Univers...	🔗	Ranking	1	02:07

CREATE NEW POOL
CREATE NEW QUESTION

a. The Question Library has the following filters:

- **Chapter** - This allows you to sort questions by chapter.
- **Objective** - This allows you to sort questions by learning objective. You are

required to choose a chapter to enable this.

- **Series** - This allows you to sort questions by series. Series may encompass different question types, such as art-based questions, or questions based on case histories. Series may also include sets of book-specific questions, such as End of Chapter questions, or questions associated with a particular reading in the book.
- **Type** - This allows you to sort questions by module type (i.e. Multiple Choice, Numeric Entry, etc.). This also allows you to identify “Algo” problems: questions with Algorithmic variables that refresh so that all students will see a different word or number than their classmates. Algos assist in reducing student cheating because students each receive a slightly different problem based on the values loaded for their view.
- **Difficulty** - This allows you to sort questions by difficulty level: easy, medium, or hard.
- **Author** - This allows you to sort questions by author. You may sort by questions authored by W. W. Norton, or by questions that you authored yourself. For an in-depth look at how to author questions, see the [Creating New Questions](#) help notes.

- To remove all filters, click on “Clear all filters,” located above the Author filter.
- You may also search by question title by typing a phrase in the search bar located above the filters.
- You may preview questions before adding them into your assignment by clicking on the question title.

The screenshot shows the 'QUESTION LIBRARY' interface. At the top, there is a search bar with the placeholder text 'Search the question title...' and a magnifying glass icon. To the right of the search bar is a green button labeled 'YOUR CURRENT ASSIGNMENT' with a red notification icon. Below the search bar, there is a 'Filter By:' section with several filter buttons: CHAPTER, OBJECTIVE, SERIES, TYPE, DIFFICULTY, and AUTHOR. A 'Clear all filters' button is located above the AUTHOR filter. Below the filters is a table with the following columns: NUM, QUESTION TITLE (1535 results), TYPE, CHAPTER, and AVERAGE TIME. The table contains several rows of questions, each with a '+' icon to its left. The first row is highlighted with a red box around the question title: 'Label the relative positions of the planets'. At the bottom of the interface, there are two buttons: 'CREATE NEW POOL' and 'CREATE NEW QUESTION'.

NUM	QUESTION TITLE (1535 results)	TYPE	CHAPTER	AVERAGE TIME
+ 1.01 ART	Label the relative positions of the planets	Labeling	1	01:44
+ 1.01 ART	Copy of Label the relative positions of the planets	Labeling	1	--:--
+ 1.01 RQ	Define scientific cosmology	Multiple Choice	1	01:47
+ 1.01 VID	Video: Identify properties of nebulae	Multiple Select	1	03:53
+ 1.02	Define the Big Bang theory	Multiple Select	1	06:22
+ 1.02 ART	Label the relative positions of Solar System objects	Ranking	1	02:10
+ 1.02 RQ	Recall what disqualifies Pluto from being a planet	Multiple Choice	1	01:07
+ 1.02 VID	Video: Order the events that occurred in the formation of our so...	Ranking	1	06:36

- Select the question(s) you would like to add to the Assignment by clicking the "+" next to the question. When you add a question to your assignment, "Your Current Assignment" will update the number of questions you've added.
  - You cannot add a question to the same assignment twice (except for a question Pool).

b. You may add questions to multiple assignments.

The screenshot shows the 'QUESTION LIBRARY' interface. At the top, there is a search bar and a 'YOUR CURRENT ASSIGNMENT' button with a notification badge. Below the search bar, there are filter buttons for CHAPTER, OBJECTIVE, SERIES, TYPE, DIFFICULTY, and AUTHOR. A table lists questions with columns for NUM, QUESTION TITLE, TYPE, CHAPTER, and AVERAGE TIME. The second row is highlighted with a red border. At the bottom, there are buttons for 'CREATE NEW POOL' and 'CREATE NEW QUESTION'.

NUM	QUESTION TITLE (1535 results)	TYPE	CHAPTER	AVERAGE TIME
1.01 ART	Label the relative positions of the planets	Labeling	1	01:44
1.01 ART	Copy of Label the relative positions of the planets	Labeling	1	--:--
1.01 RQ	Define scientific cosmology	Multiple Choice	1	01:47
1.01 VID	Video: Identify properties of nebulae	Multiple Select	1	03:53
1.02	Define the Big Bang theory	Multiple Select	1	06:22
1.02 ART	Label the relative positions of Solar System objects	Ranking	1	02:10
1.02 RQ	Recall what disqualifies Pluto from being a planet	Multiple Choice	1	01:07
1.02 VID	Video: Order the events that occurred in the formation of our so...	Ranking	1	06:36

4. If desired, create a new question to add to your assignment. For instructions on how to do this, see the [Creating New Questions](#) help notes.
5. Once you added your questions to the assignment, return to the Assignment Editor by clicking on the “Edit Assignment” link, located in the top-left corner of the Question Library.

You can also click “Your Current Assignment” to view a list of your questions, preview your assignment, or edit your assignment.

The screenshot shows the 'QUESTION LIBRARY' interface with the 'YOUR CURRENT ASSIGNMENT' panel open. The panel displays the assignment details, including the chapter name, dates, and a list of assigned questions with 'REMOVE' buttons. A 'GO TO ASSIGNMENT SETTINGS' button is also visible at the bottom of the panel.

NUM	QUESTION TITLE (1535 results)	TYPE
1.01 ART	Label the relative positions of the planets	Labeling
1.01 ART	Copy of Label the relative positions of the planets	Labeling
1.01 RQ	Define scientific cosmology	Multiple Choice
1.01 VID	Video: Identify properties of nebulae	Multiple Select
1.02	Define the Big Bang theory	Multiple Select
1.02 ART	Label the relative positions of Solar System objects	Ranking
1.02 RQ	Recall what disqualifies Pluto from being a planet	Multiple Choice
1.02 VID	Video: Order the events that occurred in the formation of our so...	Ranking

## New Questions

If a Norton question is newly published, a **NEW** tag will appear next to the question title and current assignment panel.

Chapter 1 (Sections 1.1, 1.2) Set... QUESTION LIBRARY

Search for a question  YOUR CURRENT ASSIGNMENT <sup>23</sup>

Filter By: Clear all filters

CHAPTER OBJECTIVE SERIES TYPE DIFFICULTY AUTHOR

NUM	QUESTION TITLE (2783 results)	TYPE	CHAPTER	AVERAGE TIME
+ 1.10101 RCL	<b>NEW</b> Bases that are components of the nucleotides in DNA [A...	Multiple Choice	1	--:--
+ 1.10102 CALC	<b>NEW</b> Why humans take longer than two months to develop	Multiple Choice	1	--:--
+ 1.10103 CALC	<b>NEW</b> <i>Minimum number of cell divisions to make a human</i>	Multiple Choice	1	--:--
+ 1.10201 RCL	<b>NEW</b> Base-pairing rules during polymerization of DNA [ART]	Multiple Choice	1	--:--
+ 1.10202 THGT	<b>NEW</b> The chemical basis for Chargaff's rules [ART]	Multiple Choice	1	--:--
+ 1.10203 THGT	<b>NEW</b> <i>Chargaff's rules do not apply to single-stranded DNA [ART]</i>	Multiple Choice	1	--:--
+ 1.10301 THGT	<b>NEW</b> Properties of folded structures of RNA [ART]	Multiple Choice	1	--:--
+ 1.10302 DEFN	<b>NEW</b> <i>Messenger RNA (mRNA) [ART]</i>	Multiple Choice	1	--:--
+ 1.10303 T/F	<b>NEW</b> Stability of information in DNA versus RNA [ART]	Multiple Choice	1	--:--
+ 1.10304 RCL	<b>NEW</b> Structural differences between RNA and DNA [ART]	Multiple Choice	1	--:--
+ 1.10401 DEFN	<b>NEW</b> <i>Enzyme [ART]</i>	Multiple Choice	1	--:--

CREATE NEW POOL CREATE NEW QUESTION

Search for a question  YOUR CURRENT ASSIGNMENT

Filter By: Clear all filters

CHAPTER OBJECTIVE SERIES TYPE DIFFICULTY AUTHOR

NUM	QUESTION TITLE (2783 results)	TYPE	CHAPTER	AVERAGE TIME
+ 1.10101 RCL	<b>NEW</b> Bases that are components of the nucleotides in DNA [A...	Multiple Choice	1	--:--
+ 1.10102 CALC	<b>NEW</b> Why humans take longer than two months to develop	Multiple Choice	1	--:--
+ 1.10103 CALC	<b>NEW</b> <i>Minimum number of cell divisions to make a human</i>	Multiple Choice	1	--:--
+ 1.10201 RCL	<b>NEW</b> Base-pairing rules during polymerization of DNA [ART]	Multiple Choice	1	--:--
+ 1.10202 THGT	<b>NEW</b> The chemical basis for Chargaff's rules [ART]	Multiple Choice	1	--:--
+ 1.10203 THGT	<b>NEW</b> <i>Chargaff's rules do not apply to single-stranded DNA [ART]</i>	Multiple Choice	1	--:--
+ 1.10301 THGT	<b>NEW</b> Properties of folded structures of RNA [ART]	Multiple Choice	1	--:--
+ 1.10302 DEFN	<b>NEW</b> <i>Messenger RNA (mRNA) [ART]</i>	Multiple Choice	1	--:--
+ 1.10303 T/F	<b>NEW</b> Stability of information in DNA versus RNA [ART]	Multiple Choice	1	--:--
+ 1.10304 RCL	<b>NEW</b> Structural differences between RNA and DNA [ART]	Multiple Choice	1	--:--
+ 1.10401 DEFN	<b>NEW</b> <i>Enzyme [ART]</i>	Multiple Choice	1	--:--

CREATE NEW POOL CREATE NEW QUESTION

**YOUR CURRENT ASSIGNMENT** X

Chapter 1, Problem Set 1 (Sections 1.1, 1.2) 2022 PREVIEW

Total: 23 questions

Estimated Total Time: 0 min

- NEW** Minimum number of cell divisions to ... Multiple Choice 1.10103 CALC REMOVE
- NEW** Chargaff's rules do not apply to sing... Multiple Choice 1.10203 THGT REMOVE
- NEW** Messenger RNA (mRNA) [ART] Multiple Choice 1.10302 DEFN REMOVE
- NEW** Enzyme [ART] Multiple Choice 1.10401 DEFN REMOVE
- NEW** Genes and their encoded proteins ar... Multiple Choice 1.10502 T/F REMOVE
- NEW** Genomic DNA sequences remaining ... Multiple Choice 1.10602 THGT REMOVE
- NEW** Do living systems disobey the laws o... Multiple Choice 1.10701 THGT REMOVE
- NEW** How to test for life on Mars --:--

**GO TO ASSIGNMENT SETTINGS**

The **NEW** tag will also appear next to questions in the assignment editor.

**Assignment Name:** Chapter 1, Problem Set 1 (Sections 1.1, 1.2)

**Description:**

**Grades Accepted Until (GAU):** mm/dd/yyyy 11:59 PM (GMT-04:00) Eastern Time

**Exam Mode:** OFF Exam settings

Late work accepted days after the GAU, at % penalty per day.

SHOW ADDITIONAL SETTINGS

**Questions** + ADD QUESTIONS Estimated total time: 0 min Total points: 23 pts

Questions	Question Type	Avg. Time	Points	Attempts	Grade Penalties	Hints	
Adjust all question settings:							
01 NEW Minimum number of c...	Multiple Choice	--:--	1	∞	0%	OFF	
02 NEW Chargaff's rules do no...	Multiple Choice	--:--	1	∞	0%	OFF	
03 NEW Messenger RNA (mR...	Multiple Choice	--:--	1	∞	0%	OFF	
04 NEW Enzyme [ART]	Multiple Choice	--:--	1	∞	0%	OFF	
05 NEW Genes and their enco	Multiple Choice	--:--	1	∞	0%	OFF	

PREVIEW Not published PUBLISH SAVE

### Questions Used in Published Assignments

If a question is used in a published assignment, a number will appear next to the question title in the Question Library.

Chapter 1 Quiz Settings QUESTION LIBRARY fbuellet@wnorton.edu

Search the question title...

YOUR CURRENT ASSIGNMENT 1

Filter By: CHAPTER OBJECTIVE SERIES TYPE DIFFICULTY AUTHOR

NUM	QUESTION TITLE (1634 results)	TYPE	CHAPTER	AVERAGE TIME
1.1 RQ	Define the heliocentric model. 1	Multiple Choice	1	02:10
1.2 RQ	Recall the position of our Solar System in the galaxy. 1	Multiple Choice	1	02:06
1.2.01	Compare the heliocentric and geocentric universe concepts	Multiple Choice	1	01:09
1.2.01 ART	Rank Solar System objects from smallest to largest	Ranking	1	02:49
1.2.02 ART	Label the relative positions of Solar System objects	Ranking	1	01:59
1.2.03 ART	Label the structure of an atom	Labeling	1	03:06

CREATE NEW POOL CREATE NEW QUESTION

Click the number next to the question to see how many published assignments the questions are used to in and which student sets and assignments the questions appear in.

Chapter 1 Quiz Settings QUESTION LIBRARY fbuellet@wnorton.edu

Search the question title...

YOUR CURRENT ASSIGNMENT 1

Filter By: CHAPTER OBJECTIVE SERIES TYPE DIFFICULTY AUTHOR Clear all filters

NUM	QUESTION TITLE (1634 results)	TYPE	CHAPTER	AVERAGE TIME
+ 1.1 RQ	Define the heliocentric model.			02:10
+ 1.2 RQ	Recall the position of our Solar System in the galaxy.			02:06
+ 1.2.01	Compare the heliocentric and geocentric universe concepts	Multiple Choice	1	01:09
+ 1.2.01 ART	Rank Solar System objects from smallest to largest	Ranking	1	02:49
+ 1.2.02 ART	Label the relative positions of Solar System objects	Ranking	1	01:59
+ 1.2.03 ART	Label the structure of an atom	Labeling	1	03:06

CREATE NEW POOL CREATE NEW QUESTION

In use in other assignment(s) in this student set (445454, Topics in Transfiguration MWF)

- Chapter 2 Quiz

## Adjusting Assignment Settings

Once you have created your assignment, you can adjust assignment-level settings, as well as adjust question-level settings.

For an in-depth look at how to adjust Assignment Settings, see the [Editing Assignments](#) documentation.

You can adjust the following assignment-level settings:

- **Assignment Name** – this allows you to change the name of the assignment.
- **Grades Accepted Until Date** – this allows you to set the date when the assignment closes and no longer permits students to submit responses.
- **Description** – this allows you to write a brief description about the assignment that students will see when they enter the assignment.
- **Late work accepted** – this allows you to select how a student's grade would be affected by submitting the assignment after a deadline.
- **Exam Mode** – this allows you to assign exams to students. To learn more about Exam Mode [click here](#).
- **Time Limit** – this allows you to set a specific time limit in which students must complete the assignment.
- **Ungraded Practice** – this allows you to determine whether you want the assignment to reopen after the Grades Accepted Until date so that students can attempt the problems for ungraded practice.
- **Show Solution** – this allows you to determine when students will see the solution for all questions in this assignment.
- **Show Feedback** – this allows you to determine when students will see feedback for all questions in this assignment.
- **Show Ebook Link** – this allows you to determine if students will see a link to the ebook

chapter and section associated with the question.

- **Show Periodic Table** – this allows you to let students view the Periodic Table in an assignment. This setting is toggled to "On" by default for science taxonomies.
- **Show Question Title Text** – this allows you to determine whether students can see the title of questions within their assignment.

You can adjust the following question-level settings:

- **Points** – this allows you to determine the number of points each question is worth
- **Graded Attempts** – this allows you to set the number of attempts students are allowed when answering the question.
- **Grade Penalties** – this allows you to set the percentage of the question's total points that students will get marked off when submitting an incorrect answer attempt.
- **Hints** – this allows you to determine whether students can see hints for this particular question.

**Note:** You have the option to apply a global set of question settings to all questions, by adjusting the settings in the first row and clicking the "Apply to All" button.

## Previewing, Deleting, Editing, and Reordering Questions

To preview a question in your assignment, click on the "play" button next to the question.

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints			
<i>Adjust all question settings:</i>									
			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
01 Identify minerals via crista..	Labeling	03:13	1	3	0%	ON			
02 Label the phase diagram fo...	Labeling	03:33	1	3	0%	ON			
03 Explain why glass is not co...	Multiple Choice	01:10	1	3	0%	ON			
04 Identify crystals visually	Labeling	02:08	1	3	0%	ON			
05 Name and distinguish betw..	Labeling	00:56	1	3	0%	ON			
06 Plot minerals on the Mohs ...	Labeling	00:51	1	3	0%	ON			
07 Identify cleavage in minera..	Multiple Select	03:44	1	3	0%	ON			
08 What a Geologist Sees: Ide...	Multiple Choice	01:30	1	3	0%	ON			
09 What a Geologist Sees: Ide...	Labeling	00:24	1	3	0%	ON			

Published on May 15th, 2017

To delete a question from your assignment, click on the X to the right of the question.

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Identify minerals via crista..	Labeling	03:13	1	3	0%	ON	 
02 Label the phase diagram fo...	Labeling	03:33	1	3	0%	ON	 
03 Explain why glass is not co...	Multiple Choice	01:10	1	3	0%	ON	 
04 Identify crystals visually	Labeling	02:08	1	3	0%	ON	 
05 Name and distinguish betw..	Labeling	00:56	1	3	0%	ON	 
06 Plot minerals on the Mohs ...	Labeling	00:51	1	3	0%	ON	 
07 Identify cleavage in minera..	Multiple Select	03:44	1	3	0%	ON	 
08 What a Geologist Sees: Ide...	Multiple Choice	01:30	1	3	0%	ON	 
09 What a Geologist Sees: Ide...	Labeling	00:24	1	3	0%	ON	 

**PREVIEW** *Published on May 15th, 2017* **UNPUBLISH** **SAVE**

To edit a question from your assignment, click on the pencil to the right of the question. For in-depth instructions on how to edit a question, please see the [Editing Questions](#) help notes.

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Identify minerals via crista..	Labeling	03:13	1	3	0%	ON	 
02 Label the phase diagram fo...	Labeling	03:33	1	3	0%	ON	 
03 Explain why glass is not co...	Multiple Choice	01:10	1	3	0%	ON	 
04 Identify crystals visually	Labeling	02:08	1	3	0%	ON	 
05 Name and distinguish betw..	Labeling	00:56	1	3	0%	ON	 
06 Plot minerals on the Mohs ...	Labeling	00:51	1	3	0%	ON	 
07 Identify cleavage in minera..	Multiple Select	03:44	1	3	0%	ON	 
08 What a Geologist Sees: Ide...	Multiple Choice	01:30	1	3	0%	ON	 
09 What a Geologist Sees: Ide...	Labeling	00:24	1	3	0%	ON	 

**PREVIEW** *Published on May 15th, 2017* **UNPUBLISH** **SAVE**

To reorder questions in an assignment, click on the dots to the left of the question's title. Then drag the question to its desired location in the assignment.

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints			
<i>Adjust all question settings:</i>									
01 Identify minerals via crista..	Labeling	03:13	1	3	0%	ON			
02 Label the phase diagram fo...	Labeling	03:33	1	3	0%	ON			
03 Explain why glass is not co...	Multiple Choice	01:10	1	3	0%	ON			
04 Identify crystals visually	Labeling	02:08	1	3	0%	ON			
05 Name and distinguish betw..	Labeling	00:56	1	3	0%	ON			
06 Plot minerals on the Mohs ...	Labeling	00:51	1	3	0%	ON			
07 Identify cleavage in minera..	Multiple Select	03:44	1	3	0%	ON			
08 What a Geologist Sees: Ide...	Multiple Choice	01:30	1	3	0%	ON			
09 What a Geologist Sees: Ide...	Labeling	00:24	1	3	0%	ON			

▶ PREVIEW
Published on May 15th, 2017
UNPUBLISH
SAVE

## Saving Assignment Settings

Once you edit an assignment, you can save the settings so that they apply to a certain Student Set, or you can save the settings so that they apply to all Student Sets that will complete the assignment.

### Saving Settings for One Student Set

**To save the assignment settings so they apply to only one Student Set, do the following:**

1. Make sure that the desired Student Set is selected in the top right corner of the Assignment Editor.
2. Save your changes by going to the bottom right hand corner of the Assignment Editor and clicking "Save."

**Settings** 11882 (Fall 2020)

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**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time

Late work accepted  days after the GAU, at  % penalty per day.

**Exam Mode:**  OFF [Exam settings](#)

**SHOW ADDITIONAL SETTINGS**

**Questions** + ADD QUESTIONS Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model.	Multiple Choice	02:12	1	∞	0%	ON	

▶ PREVIEW Not published PUBLISH SAVE

### Saving Settings for All Student Sets

To save the assignment settings so that they apply to all Student Sets that use this assignment, do the following:

1. Click the “Apply to All Student Sets” checkbox, located under the Student Set list.

**Settings** 11882 (Fall 2020)

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**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time

Late work accepted  days after the GAU, at  % penalty per day.

**Exam Mode:**  OFF [Exam settings](#)

**SHOW ADDITIONAL SETTINGS**

**Questions** + ADD QUESTIONS Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model.	Multiple Choice	02:12	1	∞	0%	ON	

▶ PREVIEW Not published PUBLISH SAVE

2. Click "Save To All" to update your changes.

## Settings

11882 (Fall 2020)  
 Apply to all Student Sets

**Assignment Name:** Chapter 1

**Description:**

**Grades Accepted Until (GAU):** mm/dd/yyyy 11:59 PM (GMT-04:00) Eastern Time

Late work accepted  days after the GAU, at  % penalty per day.

Exam Mode:  OFF [Exam settings](#)

SHOW ADDITIONAL SETTINGS

**Questions** [+ ADD QUESTIONS](#) Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model.	Multiple Choice	02:12	1	∞	0%	ON	

[▶ PREVIEW](#) Not published [PUBLISH TO ALL](#) [SAVE TO ALL](#)

3. The below window will pop up. Click "Save to All Student Sets".

### Save to All Student Sets

Are you sure you want to save this assignment to all of your student sets?

All questions and settings in this assignment will be carried over to your other student sets **except for the publication status.**

To make this assignment available to students in other student sets, you'll need to publish this assignment in those student sets. You may also want to change the assignment's Grades Accepted Until date in those student sets.

[CANCEL](#) [SAVE TO ALL STUDENT SETS](#)

## Previewing the Assignment

You can launch a preview of the full assignment to see how students will view it. To preview the assignment, do the following:

1. Click the "Preview" button below the list of questions.

**Settings** 11882 (Fall 2020)

---

**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time **Exam Mode:**  OFF *Exam settings*

Late work accepted  days after the GAU, at  % penalty per day.

**SHOW ADDITIONAL SETTINGS** ▼

**Questions** + ADD QUESTIONS Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model.	Multiple Choice	02:12	1	∞	0%	ON	✎ ✕
<span style="border: 2px solid red; padding: 2px 5px;">▶ PREVIEW</span> <span style="margin-left: 20px;">Not published</span> <span style="margin-left: 20px; background-color: #f1c40f; padding: 2px 5px;">PUBLISH</span> <span style="margin-left: 20px; background-color: #f1c40f; padding: 2px 5px;">SAVE</span>							

2. The assignment preview will be launched in a new tab. This assignment page is displayed as your student will view it. The only difference as an instructor is that you will see the "Preview" banner at the top corner of the page.

Smartwork 5 ESSENTIALS OF GEOLOGY, FIFTH EDITION Ferris L. PREVIEW

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**Chapter 1**  
 Welcome to Smartwork!  
 This assignment is designed with rich feedback to guide you as you learn.

-- %  
SCORE

0 OF 3 QUESTIONS COMPLETED ▶ BEGIN ASSIGNMENT

Question	Type	Points	Attempt	Status
01 Complete the diagram by dragging the names of the...	▶ Labeling	- / 1	- / ∞	Not Started
02 Which of the following statements regarding the Bi...	▶ Multiple Select	- / 1	- / ∞	Not Started
03 Move the boxes into the proper order, with the obje...	▶ Ranking	- / 1	- / ∞	Not Started

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## Publishing Assignments

To publish an assignment, click "Publish" at the bottom of the assignment. Doing this will make the assignment available to students. Once you click Publish, the assignment will be marked as Published with the date to the left of the Unpublish button.

**Settings** 11882 (Fall 2020)

---

**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time **Exam Mode:**  OFF [Exam settings](#)

Late work accepted  days after the GAU, at  % penalty per day.

**SHOW ADDITIONAL SETTINGS** ▼

**Questions** + ADD QUESTIONS Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model. <input type="checkbox"/>	Multiple Choice	02:12	1	∞	0%	ON	<input type="text"/> <input type="text"/>

**PREVIEW**
Not published
**PUBLISH**
**SAVE**

**Settings** 11882 (Fall 2020)

Apply to all Student Sets

---

**Assignment Name:**  **Description:**

**Grades Accepted Until (GAU):**   (GMT-04:00) Eastern Time **Exam Mode:**  OFF [Exam settings](#)

Late work accepted  days after the GAU, at  % penalty per day.

**SHOW ADDITIONAL SETTINGS** ▼

**Questions** + ADD QUESTIONS Estimated total time: 35 min Total points: 24 pts

Questions	Question Type	Avg.Time	Points	Attempts	Grade Penalties	Hints	
<i>Adjust all question settings:</i>							
01 Define the heliocentric model. <input type="checkbox"/>	Multiple Choice	02:12	1	∞	0%	ON	<input type="text"/> <input type="text"/>

**PREVIEW**
Published on Oct 29th, 2020
**UNPUBLISH**
**SAVE**

Additionally, you can publish an assignment via the Assignment List Table by clicking the checkbox in the Publish column next to the assignment you would like to publish.



**Essentials of Geology**  
FIFTH EDITION  
Stephen Marshak



**Smartwork5**  
Interactive Problem Solving

57886 (Spring 2018, Tues Thurs 9:00-11:00am) 

 Student Grades

Export This Data

Create New Assignment

ASSIGNMENT TITLE		PUBLISHED	GRADES ACCEPTED UNTIL	EXTRA CREDIT	SUBMITTED GRADES	AVG. TIME SPENT (MM:SS)	AVG. GRADE
Chapter 1	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input checked="" type="checkbox"/>	07/19/18 11:59 PM	<input type="checkbox"/>	—	—	—
Ch 1 Reading Quiz	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 1 Homework	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 2 Reading Quiz	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—
Ch 2 Homework	<a href="#">EDIT</a>   <a href="#">COPY</a>   <a href="#">DELETE</a>	<input type="checkbox"/>	not assigned	<input type="checkbox"/>	—	—	—