

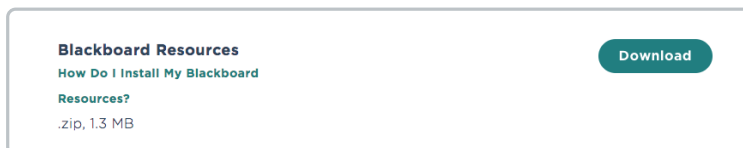
How do I import the Resources for Your LMS to Blackboard?

Last Modified on 10/16/2020 1:49 pm EDT

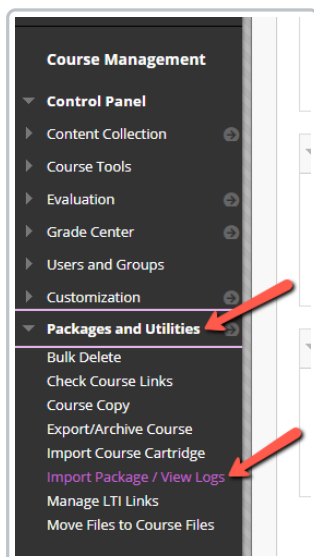
Resources for your LMS (RLMS) is a Blackboard course content package export file. To add these resources to your Blackboard course, you will import the package to a blank shell.

Blackboard Learn View – RLMS file import

- Download the course content package from the Instructor Resource page for your text by selecting the download button beside the Blackboard Resources.
- Do Not Unzip or Extract any content from the file.
 - The file must have the .zip extension to import to Blackboard.



- If you do not already have a blank course set up in Blackboard, ask your local Blackboard administrator to create one for you.
- Log into your course.
- From the left side navigation, under the **Control Panel**,
- select **Packages and Utilities**, and then
- **Import Package / View Logs**.



- Click on **Import Package**; then in the **Select a Package** section, use the Browse feature to locate the zip file (xxx_xxx_BB.zip) on your desktop. This is the file you downloaded from the Instructor Resource page for your text.
- Scroll to **Select Course Materials**, and choose **Select All**.

SELECT COURSE MATERIALS

Select materials to include. To recreate a course from an archive package, include

Select All Unselect All

- Content Areas
- Adaptive Release Rules for Content
- Announcements
- Blogs
- Calendar
- Contacts
- Content Alignments
- Discussion Board
 - Include starter posts for each thread in each forum (anonymized)
 - Include only the forums, with no starter posts
- Glossary
- Grade Center Columns and Settings
- Group Settings
- Journals
- Retention Center Rules
- Rubrics
- Settings
 - Availability
 - Banner Image
 - Course Guest Access
 - Course Observer Access
 - Duration
 - Enrollment Options
 - Language Pack
 - Navigation Settings
- Tasks
- Tests, Surveys, and Pools
- Wikis

- Press the **Submit** button and wait for the process to complete. A status message will appear when the process is complete and an email will be sent to you.
 - Go to the **Home/Welcome** page and refresh your browser to update the course buttons and see your course.
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